

NORTHERN NEVADA WATER PLANNING COMMISSION (“NNWPC”) AGENDA

Wednesday, August 1, 2012
1:30 p.m.

Washoe County Commission Chambers
1001 East Ninth Street
Reno, Nevada

Notes:

1. Items on this agenda on which action may be taken are followed by the term "for possible action". Non-action items are followed by an asterisk (*).
2. Public comment is limited to three minutes per speaker and is allowed during the public comment periods, and before action is taken on any action item. Comments are to be directed to the Commission as a whole. Persons may not allocate unused time to other speakers. The public may sign-up to speak during the public comment period or on a specific agenda item by completing a "Request to Speak" card and submitting it to the clerk.
3. Items on this agenda may be taken out of order, combined with other agenda items for consideration, removed from the agenda, or delayed for discussion at any time. Arrive at the meeting at the posted time to hear item(s) of interest.
4. In accordance with NRS 241.020, this agenda closes three working days prior to the meeting. We are pleased to make reasonable accommodations for persons who are disabled and wish to attend meetings. If you require special arrangements for the meeting, please call 954-4665 no later than 24 hours prior to the meeting.
5. In accordance with NRS 241.020, this agenda has been posted at the following locations: Reno City Hall (1 East First Street), Sparks City Hall (431 Prater Way), Sparks Justice Court (630 Greenbrae Dr), Sun Valley GID (5000 Sun Valley Blvd.), TMWA (1355 Capital Blvd.), Washoe County Administration Building (1001 E. 9th Street), Washoe County Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center St.), Washoe County Department of Water Resources (4930 Energy Way), Galena Market (19990 Thomas Creek Rd.), Galena High School (3600 Butch Cassidy Way), South Valleys Library (15650A Wedge Parkway), and the NNWPC website: <http://www.nnwpc.us>

1. Roll Call and determination of presence of a quorum. *
2. Public Comments. * (Three-minute time limit per person.)
3. Approval of agenda. **(for possible action)**
4. Approval of the minutes from the June 6, 2012, meeting. **(for possible action)**
5. Report on the Washoe County Community Services Department, Rosemary Menard, Director.*
6. Report on the Truckee River Flood Management Project, Jay Aldean, P.E., Executive Director, Truckee River Flood Management Authority.*
7. Report on the Truckee Meadows Regional Planning Agency's ("TMRPA") parcel-based population and employment modeling program, and possible direction to staff, Jim Smitherman, NNWPC staff, Kim Robinson, TMRPA Interim Director, Sienna Reid, TMRPA Senior Planner, Jeremy Smith, TMRPA GIS Planning Analyst II. **(for possible action)**

8. Report on the June 28, 2012 meeting of the Legislative Committee to Oversee the Western Regional Water Commission, Jim Smitherman, NNWPC Water Resources Program Manager. *
9. Report on the July 10, 2012, meeting of the South Truckee Meadows General Improvement District (“STMGID”) Board of Trustees, Jim Smitherman. *
10. Program Manager’s Report, Jim Smitherman. *
 - a. Status Report of Projects and Work Plan Supported by the Regional Water Management Fund
 - b. Financial Report on the Regional Water Management Fund
11. Discussion regarding possible agenda items for the September 5, 2012, NNWPC meeting, and other future meetings, and possible direction to staff, Jim Smitherman. **(for possible action)**
12. Commission comments. *
13. Staff comments. *
14. Public Comments. * (Three-minute time limit per person.)
15. Adjournment.

*Indicates a non-action item

**NORTHERN NEVADA WATER PLANNING COMMISSION
MINUTES**

Wednesday, June 6, 2012

The regular meeting of the Northern Nevada Water Planning Commission (“NNWPC”) was held on Wednesday, June 6, 2012, in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada.

- 1. Roll Call and determination of presence of a quorum** – Chairman Hazelwood called the meeting to order at 1:34 p.m. There was a quorum present.

Voting Members Present:

Mickey Hazelwood, Chairman
John Buzzone, Vice Chairman
George W. Ball, Jr. (arrived at 1:38 p.m.)
Michael DeMartini
John Erwin
John Flansberg
John Jackson
Neil Krutz
Darrin Price
Jerry Schumacher
Stan Shumaker

Voting Members Absent:

Non-Voting Members Present:

Staff Members Present:

Jim Smitherman
June Davis
John Rhodes, Legal Counsel

Non-Voting Members Absent:

John Bird
David Boland
Harry Fahnestock
Kelvin Hickenbottom
My-Linh Nguyen
Janelle Thomas

2. Public Comments.

Chairman Hazelwood called for public comments.

Ginger Pierce, Citizens Advisory and Landowners Boards, reported that a meeting of the South Truckee Meadows General Improvement District Local Managing Board is scheduled for the following night (June 7, 2012) at 6:00 p.m. at Washoe County Department of Water Resources (DWR). She stated that the agenda items would include a comparative analysis of various STMGID operational scenarios, proposed term sheet for the merger, possible establishment of STMGID as an independent water utility, expanding the scope of work for additional legal services, and preparation of a scope of work for consultants or other service providers. She stated that she hopes to see NNWPC members at the meeting.

Chairman Hazelwood called for further public comments and hearing none, closed the public comment period.

3. Approval of the agenda.

Commissioner Flansberg made a motion to approve the June 6, 2012 meeting agenda as posted. Commissioner Price seconded the motion, which carried unanimously.

4. Approval of minutes from the April 4, 2012 meeting.

Commissioner Shumaker referred to page 3 of 7, first paragraph under Item 7 and suggested revising the second sentence to read, "He stated that last November Ms. Svetich, along with Laura Weintraub (LimnoTech) provided a thorough update on the nutrient water quality standard *to this commission and to the WRWC*". Commissioner Shumaker made a motion to approve the minutes of the April 4, 2012 meeting as amended. Commissioner Buzzone seconded the motion, which carried unanimously.

5. Update on the status of the Washoe County Community Services Department, Rosemary Menard, Director.

Mr. Smitherman reported that Ms. Menard could not attend today's meeting and requested that this item be continued to the next meeting, with which members agreed.

6. Review and possible approval of the WRWC Fiscal Year 2012-2013 Routine Operating Budget for non-staff services, and possible direction to staff, Jim Smitherman, NNWPC Water Resources Program Manager.

Jim Smitherman explained that this is a routine agenda item for the NNWPC to approve the WRWC Fiscal Year 2012-2013 Routine Operating Budget. He reminded members that the WRWC authorized him to approve contracts and agreements up to \$25,000. He stated that the WRWC approved the budget on May 17.

Chairman Hazelwood invited questions or comments.

Commissioner Krutz made a motion to approve the Routine Operating Budget as presented. Commissioner Buzzone seconded the motion, which carried unanimously.

7. Update on the Truckee Meadows Regional Planning Agency's ("TMRPA") parcel-based population and employment modeling program, and possible direction to staff, Jim Smitherman.

Mr. Smitherman provided an update on recent modeling efforts done by TMRPA on the parcel-based population and employment program. He stated that significant progress is being made on refining the four geographic information system (GIS) layers that will factor into the model. He referred to map images of the region with factors that will influence growth over the next twenty years. He explained that detailed information is not yet available for distribution.

The first map was the "Estimated Sewer Collection System Capacity". The map was sub-divided into four sections depicted by color. The data was collected from the engineering staffs of Reno, Sparks and Washoe County, who were asked to rate existing sewer mains and interceptors as to their capacity to serve planned growth over the next twenty years. The sections were divided into:

- Green = More than adequate capacity in the collection system
- Yellow = Adequate capacity; some improvements may be required to serve new growth
- Red = Existing sewer facilities are at or near capacity; improvements will be necessary to serve growth
- Red cross-hatch = No existing infrastructure – the area covers most of the Cold Springs basin and

area east of Sparks and Spanish Springs and in the South Truckee Meadows along Highway 395 south

Mr. Smitherman stated that the entity planning managers were asked to evaluate the four divisions and determine what weight should be assigned to each. They were also asked if four divisions were appropriate or perhaps they should be broken down to two. He summarized that currently discussions are occurring with the City and County planners.

Mr. Smitherman next referred to “Projected Future Sewer Flows or Wastewater Flows and Projected Disposal Shortages” in the future. He stated this model run was the easiest to construct because the data came from the 2011-2030 Regional Water Management Plan. He added that Chapter 6 included maps and tables for the Regional Water Balance. He explained that projected future flows were derived from the population and water demand model that was developed in 2010 as part of the Water Plan. He stated that none of the projected future flows exceed the expected permitted capacity of the wastewater treatment plants. He explained that the project disposal shortage is the difference between the disposal/reuse capacity from the Facility Plans and the projected wastewater flows. He stated that he divided the projected flow by the shortage in an effort to normalize the data. He reiterated that the information being presented is subject to verification of the engineering staffs.

Mr. Smitherman referred to “Estimated Water Facility Charges”, for which information was obtained from TMWA and Sun Valley General Improvement District (SVGID) using their connection fees. WCDWR’s connection fees plus additional costs (extracted from 3 facility plans) was also used. He referred to the map and explained that the colors represent:

- Cooler = Lower charges
- Warmer = Higher charges

The last map to which Mr. Smitherman referred was, “Estimated Cost of Water Rights”. Four colors were used to represent:

- Green = Truckee River Water Rights
- Yellow = Stead and South Truckee Meadows; areas where if Truckee River water rights were used, return flows would not come to TMWRF and back to the river
- Straw Yellow = Designated groundwater rights
- Red = Imported groundwater in the North Valleys area

Mr. Smitherman stated that he purposely obscured the actual numbers until they are verified. He summarized that the TMRPA is incorporating these and other factors into the model and then inspecting the output with Planners from Reno, Sparks and Washoe County. He reported that the Regional Planning Governing Board (RPGB) will meet with the Regional Transportation Commission (RTC) some time in June to review the outputs. The RPGB will determine what data needs to be transferred to RTC for their updated Regional Transportation Plan.

Mr. Smitherman stated that TMRPA staff will continue the project, refining the water factors and then move into a phase of scenario planning working with the entity Planners over the next year.

Mr. Smitherman reported that TMRPA staff is interested in providing a status report to the NNWPC in August or September.

Commissioner DeMartini stated that many maps of pipes, facilities, collection systems, etc. used to be available on the internet although the volume of information seems to be decreasing. He asked if there is

a site where an individual can access the raw data. Mr. Smitherman stated that is a good question and added that he has been meeting directly with engineering staff from the entities to get the most recent data available. He added that DWR's website does include an electronic map feature with GIS-format maps. Commissioner DeMartini agreed to search the website more thoroughly. Mr. Smitherman added that DWR's GIS staffing level is about half of what it was previously.

Commissioner Shumaker asked if septic areas would be included. Mr. Smitherman stated they are included but hard to see on these maps. He added that the Water Balance Model future flows do include conversion of septic to sewer.

8. Program Manager's Report

- a. Status Report of Projects and Work Plan Supported by the Regional Water Management Fund**
- b. Financial Report on the Regional Water Management Fund**
- c. Work Plan for Fiscal Year 2012-2013**
- d. Informational report from the NNWPC representative on the Truckee Meadows Water Authority Standing Advisory Committee ("TMWA SAC")**

Mr. Smitherman reported that the items included in the agenda packet are provided as informational items. He referred to the Work Plan, which includes Mr. Wessel's and his time related to the projects on which they are working. He stated that the single largest budget item (~\$1.3 million) is for acquisition of 6,700 acre-feet of water rights to meet the Truckee River Operating Agreement (TROA) requirement. He added that the item has been carried forward year to year until the timing is right.

Commissioner Price asked when the next Legislative Oversight Committee (LOC) for the WRWC meeting is scheduled. Mr. Smitherman stated he received an emailed announcement but forgot to bring it, although he believes it is scheduled for June 28. Commissioner Price stated that he received an email soliciting recommendations. He asked if staff had been directed to provide any recommendations. Mr. Smitherman stated that he has not been directed to provide any recommendations; however, he would be happy to provide any received to the WRWC.

Commissioner Price mentioned that if the July meeting were canceled, there would not be time to provide comments. Mr. Smitherman agreed that since the meeting is in June, July would be too late. Mr. Rhodes stated that this item is not on the agenda so it cannot be discussed further. He suggested that if individual Commissioners have comments, they provide them directly to staff to be forwarded to the WRWC. He mentioned that the WRWC canceled its June meeting. Mr. Smitherman suggested that comments could be sent directly to the WRWC (rather than via staff).

Barry Winzeler (TMWA SAC representative) reported that the Committee had not met since his last report and a meeting is not scheduled in July.

Mr. Winzeler reiterated that the South Truckee Meadows General Improvement District (STMGID) Local Managing Board is meeting at DWR the following evening. He reported that STMGID's reaction to being merged into the County or TMWA system is that STMGID does not want to be taken over. He stated that approximately 300 people attended the last STMGID meeting at Galena. He stated that STMGID understands that someone would need to take over and manage STMGID. He summarized that STMGID is working on a plan to continue individually.

Chairman Hazelwood thanked Mr. Winzeler for his update.

9. Discussion regarding possible cancellation of the July 2012 NNWPC meeting, agenda items for

the August 1, 2012, NNWPC meeting, and other future meetings, and possible direction to staff, Jim Smitherman.

Mr. Smitherman reported that the July NNWPC meeting would fall on Independence Day and suggested cancelling the meeting. He reported that the August 1 NNWPC meeting would include the following agenda items:

- Status update of the TMRPA population modeling process
- Continuation of Item 5 – Update on the Washoe County Community Service Department
- Update on the LOC meeting, including any handouts or recommendations (requested by Commissioner Price)

Commissioner Price made a motion to cancel the July NNWPC meeting and schedule the above-mentioned agenda items for the August meeting. Commissioner Flansberg seconded the motion, which carried unanimously.

10. Commission Comments.

Commissioner Schumacher reiterated the meeting schedule for the STMGID Local Managing Board and encouraged members to attend. He added that the STMGID Board of Trustees is scheduled to meet on June 26.

11. Staff Comments.

None

12. Public Comments.

Chairman Hazelwood called for public comments and hearing none, closed the public comment period.

13. Adjournment.

With no further business, the meeting was adjourned at 2:30 p.m.

Respectfully submitted by,

Niki Linn, Recording Secretary

Approved by Commission in session on _____ 2012.

Mickey Hazelwood, Chairman

NORTHERN NEVADA WATER PLANNING COMMISSION

STAFF REPORT

DATE: July 26, 2012
TO: Chairman and Members, Northern Nevada Water Planning Commission
FROM: Jim Smitherman, Water Resources Program Manager
SUBJECT: Update on the status of the Washoe County Community Services Department

Rosemary Menard, Director of the Washoe County Community Services Department, will give the Commission a verbal update on this subject.

NORTHERN NEVADA WATER PLANNING COMMISSION

STAFF REPORT

DATE: July 27, 2012
TO: Chairman and Members, Northern Nevada Water Planning Commission
FROM: Jim Smitherman, Water Resources Program Manager
SUBJECT: Report on the Truckee River Flood Management Project

Jay Aldean, Executive Director of the Truckee River Flood Management Authority, will give the Commission a verbal report on this subject while utilizing a PowerPoint presentation. Handouts will be distributed at the meeting.

Northern Nevada Water Planning Commission

STAFF REPORT

DATE: July 24, 2012

TO: Chairman and Members, Northern Nevada Water Planning Commission

FROM: Jim Smitherman, Water Resources Program Manager

SUBJECT: Report on Truckee Meadows Regional Planning Agency's ("TMRPA") Parcel-based Population and Employment Modeling Program and possible direction to staff.

SUMMARY

On June 6, 2012, the NNWPC received a brief status report on TMRPA's Parcel-based Population and Employment Modeling program, including draft GIS map images of four water related development suitability factors. The status report also included the attainment of a project milestone: the transfer of modeling results from TMRPA to the Regional Transportation Commission (RTC) for regional transportation planning purposes, which was approved by the Regional Planning Governing Board (RPGGB) on June 14, 2012.

The scope of work in the Interlocal Agreement between the RPGGB and the Western Regional Water Commission (WRWC) is divided into two phases, Phase One provided for development of core land use data sets and the completion of the population and employment model. These tasks are essentially finished, although some data sets need to be developed or refined before full implementation of Phase Two.

Next steps:

- Refine water suitability factors, focusing on costs to address sewer collection system capacity needs and projected effluent disposal shortages.
- Develop an industrial land needs analysis focused on target industries identified in the Economic Development Authority of Western Nevada's Strategic Plan. Criteria pertinent to the WRWC's mission include infrastructure and water resource needs of the target industry sectors.

Phase Two includes the development of water planning-related decision support tools, baseline training for staff concerning regional scenario planning, development of a regional scenario planning program and outreach to regional stakeholders to engage in the program.

BACKGROUND

On March 11, 2011, the Western Regional Water Commission entered into an Interlocal Agreement with the Truckee Meadows Regional Planning Governing Board to help fund the development of regional data to enhance the ongoing TMRPA Population and Employment Modeling program. The agreement commits up to \$486,000 from the Regional Water Management Fund (RWMF) and up to \$224,000 in in-kind services, (i.e. NNWPC staff time)

over fiscal years 2010-11, 2011-12 and 2012-13. Billings to date total \$129,545, against the RWMF budget, leaving a \$356,454 balance.

JS:jd

Northern Nevada Water Planning Commission

STAFF REPORT

DATE: July 18, 2012

TO: Chairman and Members, Northern Nevada Water Planning Commission

FROM: Jim Smitherman, Water Resources Program Manager

SUBJECT: Report on June 28, 2012 meeting of the Legislative Committee to Oversee the Western Regional Water Commission (“WRWC”).

SUMMARY

On June 28, 2012, the Legislative Oversight Committee (“LOC”) held its second and final meeting of the 2011-2012 interim legislative period. As no recommendations were forwarded to LOC staff, no work session was held. The agenda is attached for reference.

Agenda items IV through VII were essentially informational reports provided to the LOC. Item VIII “Discussion of Possible Bill Draft to Continue the Legislative Committee to Oversee the Western Regional Water Commission” was the only item on which the LOC took action.

Discussion included comments from each LOC member present, who acknowledged that the LOC expires by limitation on July 1, 2013. They also discussed a number of statewide water issues and the need to study them. Finally, they agreed that if the 2013 Legislature might want to expand the authority of the LOC to include the entire State and study statewide water issues beyond the expiration date, the only way to know was to forward a bill draft request (“BDR”) to so provide. A motion to that effect was passed unanimously and staff was directed to prepare a BDR accordingly.

Following the meeting, the Legislative Counsel Bureau published a summary of the LOC’s recommendation: “Submit a BDR to extend the life of the Committee indefinitely and expand the Committee’s authority so that it may study water issues across the State”.

In addition, on June 28, 2012, the following was posted to the BDR list for the 77th (2013) Nevada Legislative session: “144 Legislative Committee to Oversee the Western Regional Water Commission (SB 487, 2007) Provides for an ongoing study of water issues in Nevada”.

BACKGROUND

In 2007, the Nevada Legislature created the WRWC, the NNWPC, and the LOC. The LOC is directed to review the programs and activities of the WRWC, including analyses of the potential consolidation of the retail distribution systems and facilities of all public water purveyors in the planning area as defined in the enabling legislation. The LOC sunsets on

July 1, 2013. Membership for the 2011-2012 interim includes the following Legislators:

- Senator Don Gustavson, Chair
- Assemblyman Pete Goicoechea, Vice Chair
- Senator John J. Lee
- Senator Michael A. Schneider
- Assemblywoman Teresa Benitez-Thompson
- Assemblyman Richard (Skip) Daly

JS:jd

Attachments: LOC Agenda of June 28, 2012

REVISED
MEETING NOTICE AND AGENDA

Name of Organization: Legislative Committee to Oversee the Western Regional Water Commission (Senate Bill 487, Chapter 531, *Statutes of Nevada 2007*)

Date and Time of Meeting: Thursday, June 28, 2012
9 a.m.

Place of Meeting: Legislative Building, Room 3138
401 South Carson Street
Carson City, Nevada

Note: Some members of the Committee may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference conducted at the following location: Grant Sawyer State Office Building, Room 4412E, 555 East Washington Avenue, Las Vegas, Nevada.

If you cannot attend the meeting, you can listen or view it live over the Internet. The address for the Nevada Legislature website is <http://www.leg.state.nv.us>. Click on the link "Live Meetings – Listen or View."

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| <p>Note: Minutes of this meeting will be produced in summary format. Please provide the secretary with electronic or written copies of testimony and visual presentations if you wish to have complete versions included as exhibits with the minutes.</p> |
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Note: Items on this agenda may be taken in a different order than listed. Two or more agenda items may be combined for consideration. An item may be removed from this agenda or discussion relating to an item on this agenda may be delayed at any time.

I. Opening Remarks
Senator Don Gustavson, Chair

II. Public Comment
(Because of time considerations, the period for public comment by each speaker may be limited, and speakers are urged to avoid repetition of comments made by previous speakers.)

III. Approval of Minutes of the Meeting Held on February 24, 2012, in Carson City, Nevada

*For
Possible
Action*

*For
Possible
Action*

- IV. Status Update on the Consolidation of Washoe County's Water Utility With the Truckee Meadows Water Authority (TMWA)
Rosemary Menard, Director, Washoe County Department of Water Resources (DWR)
Jeff Tissier, Chief Financial Officer, TMWA

*For
Possible
Action*

- V. Presentation on Washoe County Groundwater Management Issues and Mt. Rose-Galena Fan Domestic Well Mitigation Program
Rosemary Menard, Director, Washoe County DWR

*For
Possible
Action*

- VI. Status Update on the Truckee River Water Supply
John A. Erwin, Director, Natural Resources Planning and Management, TMWA

*For
Possible
Action*

- VII. Update on the Truckee River Flood Management Authority's (TRFMA's) Five-Year Plan and Timeline, Set Up of the Joint Powers Authority, and Overview of the Current and Potential Future Funding Sources
Jay Aldean, P.E., Executive Director, TRFMA

*For
Possible
Action*

- VIII. Discussion of Possible Bill Draft to Continue the Legislative Committee to Oversee the Western Regional Water Commission

- IX. Public Comment
(Because of time considerations, the period for public comment by each speaker may be limited, and speakers are urged to avoid repetition of comments made by previous speakers.)

- X. Adjournment

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Research Division of the Legislative Counsel Bureau, in writing, at the Legislative Building, 401 South Carson Street, Carson City, Nevada 89701-4747, or call the Research Division at (775) 684-6825 as soon as possible.

Notice of this meeting was posted in the following Carson City, Nevada, locations: Blasdel Building, 209 East Musser Street; Capitol Press Corps, Basement, Capitol Building; City Hall, 201 North Carson Street; Legislative Building, 401 South Carson Street; and Nevada State Library, 100 North Stewart Street. Notice of this meeting was faxed and e-mailed for posting to the following Las Vegas, Nevada, locations: Clark County Government Center, 500 South Grand Central Parkway; and Capitol Police, Grant Sawyer State Office Building, 555 East Washington Avenue. Notice of this meeting was posted on the Internet through the Nevada Legislature's website at www.leg.state.nv.us.

Northern Nevada Water Planning Commission

STAFF REPORT

DATE: July 18, 2012

TO: Chairman and Members, Northern Nevada Water Planning Commission

FROM: Jim Smitherman, Water Resources Program Manager

SUBJECT: Report on the July 10, 2012, meeting of the South Truckee Meadows General Improvement District (STMGID) Board of Trustees (BOT).

SUMMARY

On July 10, 2012, the STMGID BOT held a meeting to consider three items concerning the possible establishment of STMGID as a stand-alone water utility. The agenda is attached for reference; see items 5, 6 and 7. This report summarizes these agenda items, discussion and corresponding BOT actions for items 6 and 7.

Item #4: *“Status report on the analysis and development of a feasibility plan related to the possible establishment of the STMGID as an independent water utility, which plan shall be presented to the Board of Trustees no later than November 13, 2012. (non action)”*

Steve Cohen, STMGID Local Managing Board (LMB) Chairman, stated that the LMB is ready to hire a project manager and other contractors to start developing a feasibility plan. In response to a question from the BOT, Mr. Cohen indicated that legislation will be necessary to establish STMGID as an independent water utility.

Item #5: *“Discussion and possible direction to the Washoe County Purchasing Manager granting the authority to enter into professional service contracts in individual amounts not to exceed \$100,000.00, including contracts for project management, engineering, communications and financial services for the purpose of analysis and development of a feasibility plan to possibly establish the STMGID as an independent water utility. (for possible action)”*

In response to a question from the BOT, Mr. Cohen indicated that he did not believe the combined amount of all the contracts will exceed \$150,000 or \$200,000. After further deliberation, a motion to approve with an aggregate not to exceed amount of \$250,000, was approved unanimously.

Item #6: *“Approve and authorize the Chair to sign a professional services agreement with Mr. Rew Goodenow of Parsons, Behle and Latimer for legal services required to support the evaluation and development of a feasibility plan related to the possible establishment of the STMGID as an independent water utility, contract not to exceed \$20,000.00. (for possible action)”*

This item was approved unanimously.

BACKGROUND

The minutes of the STMGID BOT's June 26, 2012 meeting indicate that the LMB held a public meeting on May 3, 2012 to inform STMGID customers of specific elements of the proposed merger of STMGID with the Washoe County Department of Water Resources (DWR). STMGID was created by Washoe County Ordinance 519, in accordance with NRS 318, on November 10, 1981 and today serves nearly 3,700 customers which include government facilities, commercial real estate developments and private residences. Since formation, STMGID has expanded its service territory to over seven square miles including areas as far west as Timberline Estates and as far east as the Virginia Foothills. STMGID's northern boundary is generally Damonte Ranch Parkway with Galena Terrace serving as its southern boundary.

The Washoe County Commission serves ex-officio as the STMGID BOT. In 1982, the BOT approved an ordinance creating the LMB act as an advisory board to the BOT. Additional ordinances creating and amending compensation schedules and delegating authority to the LMB have been adopted by the BOT. The LMB is an elected board, comprised of five STMGID residents elected in the Washoe County general elections. The STMGID water system is operated and maintained by the DWR staff through various Interlocal Agreements. Staff of the DWR respond to account inquires and service issues and provide monthly meter reading and billing statements for STMGID customers.

JS:jd

Attachments: STMGID BOT Agenda of July 10, 2012



BOARD OF TRUSTEES

Bob Larkin, Chairman
Bonnie Weber, Vice-Chairman
John Breternitz
David Humke
Kitty Jung

COUNTY MANAGER

Katy Simon

**ASSISTANT
DISTRICT ATTORNEY**

Paul Lipparelli

COUNTY CLERK

Amy Harvey

NOTICE OF MEETING AND AGENDA

**SOUTH TRUCKEE MEADOWS GENERAL IMPROVEMENT DISTRICT (STMGID)
BOARD OF TRUSTEES**

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

July 10, 2012

11:00 a.m.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved within the agenda; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The STMGID Board of Trustees may take short breaks approximately every 90 minutes.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the STMGID Board of Trustees meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The STMGID Board of Trustees conducts the business of STMGID and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The STMGID Board of Trustees can deliberate or take action only if a matter has been listed on an agenda posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Trustees. However, responses from Trustees to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Trustees will consider, Trustees may choose not to respond to public comments, except to correct factual inaccuracies, ask for STMGID staff action or to ask that a matter be listed on a future agenda. The Trustees may do this either during the public comment item or during the following item:
"Trustees'/Staff's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

STMGID Meeting – Board of Trustees Agenda for July 10, 2012

Pursuant to NRS 241.020, the Agenda for the Board of Trustees meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street), Washoe County Courthouse (Court and Virginia Streets), Washoe County Central Library (301 South Center Street), Washoe County Department of Water Resources (4930 Energy Way), Sparks Justice Court (650 Greenbrae Dr.), Galena Market (19990 Thomas Creek Road), and South Valleys Library, (15650A Wedge Parkway and STMGID's website at <http://www.washoecounty.us/water/stmgid>). The meeting will be held at **11:00 a.m., July 10, 2012**, in the Commissioners' Chambers, Administration Building, 1001 E. Ninth St., Reno, NV.

Support documentation for the items on the agenda, provided to the Board of Trustees is available to members of the public at the Washoe County Water Resources Department (4930 Energy Way, Reno, NV 89502) and on the STMGID website at <http://www.washoecounty.us/water/stmgid>.

11:00 a.m.

1. Determination of quorum. (non action)
2. Public Comments. Comments heard under this item will be limited to two minutes per person and may pertain to matters both on and off the STMGID Board of Trustees agenda. The Trustees will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Trustees as a whole. (non action)
3. Approve minutes for the Board of Trustees regular meetings of June 12, 2012 and June 26, 2012. (p. 1)
4. Status report on the analysis and development of a feasibility plan related to the possible establishment of the STMGID as an independent water utility, which plan shall be presented to the Board of Trustees no later than November 13, 2012. (non action)
5. Discussion and possible direction to the Washoe County Purchasing Manager granting the authority to enter into professional service contracts in individual amounts not to exceed \$100,000.00, including contracts for project management, engineering, communications and financial services for the purpose of analysis and development of a feasibility plan to possibly establish the STMGID as an independent water utility. (for possible action)
6. Approve and authorize the Chair to sign a professional services agreement with Mr. Rew Goodenow of Parsons, Behle and Latimer for legal services required to support the evaluation and development of a feasibility plan related to the possible establishment of the STMGID as an independent water utility, contract not to exceed \$20,000.00. (for possible action) (p. 11)
7. Public Comments. Comments heard under this item will be limited to two minutes per person and may pertain to matters both on and off the STMGID Board of Trustees agenda. The Trustees will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Trustees as a whole. (non action)
8. Trustees'/Staff's Announcements, Requests for Information, Topics for Future Agendas, Statements Relating to Items Not on the Agenda and any ideas and suggestions for greater efficiency, cost effectiveness and innovation in STMGID government. (No discussion among Trustees will take place on this item.) (non action)
9. Adjournment.

Northern Nevada Water Planning Commission

STAFF REPORT

DATE: July 27, 2012
TO: Chairman and Members, Northern Nevada Water Planning Commission
FROM: Jim Smitherman, Water Resources Program Manager
SUBJECT: Program Manager's Report

Attached are updated reports for items a) and b) for your review.

- a) Status Report of Projects and Work Plan supported by the Regional Water Management Fund
- b) Financial Report on the Regional Water Management Fund

**Status Report of Project and Work Plan
Supported by the Regional Water Management Fund**

| | Project Name | Contractor / Provider | Amount | Balance Remaining | Percent Complete | Target Completion Date | Notes |
|----|--|--|---------------|--------------------------|-------------------------|-------------------------------|---|
| 1 | Third Amendment to TMDL Phase I | City of Reno (LimnoTech) | 250,000 | 250,000 | 0% | 6/30/13 | Work is in progress |
| 2 | TMDL Legal Services | Somach Simmons & Dunn | 50,000 | 38,745 | 23% | Amended to 6/30/13 | Work is in progress |
| 3 | Washoe Evapotranspiration (ET) Project Maintenance | DRI (Desert Research Institute) | 10,000 | 7,596 | 24% | 6/30/13 | FY 2012 - \$4,000 FY 2013 - \$6,000 |
| 4 | Regional Storm Water Quality Management Program | City of Reno | 262,500 | 262,500 | 0% | 6/30/13 | Awaiting new PO |
| 5 | Third Amendment to Reimburse TMWA and DWR for consolidation efforts (FY 2012-2013) | DWR, TMWA | 300,000 | 300,000 | 0% | 7/30/13 | Work is in progress |
| 6 | Regional Planning efforts (FY 2011-2012) | Truckee Meadows Regional Planning Agency | 486,000 | 356,455 | 27% | 6/30/13 | Work is in progress |
| 7 | Septic Alternatives Analysis | Lombardo | 60,000 | 33,759 | 44% | 6/30/12 | Time Amendment pending |
| 8 | Certified Landscape Technician Program 2012-13 | Nevada Landscape Association (NLA) | 25,000 | 21,151 | 15% | 12/31/13 | Work is in progress |
| 9 | Cloud Seeding Program Winter 2011 | (DRI) Desert Research Institute | 100,000 | 74,017 | 26% | 12/31/12 | Work is in progress |
| 10 | 2011-2012 TMWA Water Usage Review Program | TMWA | 126,470 | 126,470 | 0% | 12/31/12 | Work is in progress |
| 11 | Audit of 2011-12 Fiscal Year | Bullard Macy Group | 8,300 | 8,300 | 0% | 12/31/12 | Work is in progress |
| 12 | Website support Fiscal Year 2012-2013 | Washoe County Technology Services | 10,000 | 10,000 | 0% | 6/30/13 | Agreement will be amended for FY 2012-13 |
| 13 | G3 Productions NNWPC FY 10-11 | G3 Productions | 5,000 | 5,000 | 0% | 6/30/13 | Work is in progress |
| 14 | TRIG Website Support FY 2012-13 | City of Reno | 7,500 | 7,500 | 0% | 6/30/13 | New Agreement will be executed for FY 2012-13 |
| 15 | Envision Video Televising WRWC FY 2012-13 | Envision Video | 2,300 | 1,725 | 25% | 6/30/13 | Work is in progress |
| 16 | NNWPC Minutes | Niki Linn | 20,000 | see amendment, next line | see next line | 6/30/13 | Work is in progress |
| 17 | NNWPC Minutes First Amendment | Niki Linn | 16,500 | 13,700 | 17% | 6/30/13 | Amendment will be executed for FY 2012-13 |

**Financial Report on the
Regional Water Management Fund**

08-01-12: NNWPC Agenda Item 10b

Run Date: 07-27-12

Fund 766

Report 400/ZF15

Period 1 thru 1 - 2013 Fiscal Year

| Accounts | Plan Budget | Actual (Revenue & Expenses) | PO Commit (Remaining PO Balance) | Actual + PO | Available (Budget Minus Actual + PO) | Avail% | PreCommit (PO's Requested) | Available (Budget Minus PO Requisitions) | Avail% |
|------------------------------|---------------------|--|---|--------------------|---|---------------|-----------------------------------|---|---------------|
| 481000 Interest-Pooled Inv. | 21,198.00- | | | | 21,198.00- | 100- | | 21,198.00- | 100- |
| 491060 Water Surcharge 1.5% | 1,322,988.00- | 282.61- | | 282.61- | 1,322,705.39- | 100- | | 1,322,705.39- | 100- |
| ** REVENUE | 1,344,186.00- | 282.61- | | 282.61- | 1,343,903.39- | 100- | | 1,343,903.39- | 100- |
| 710100 Professional Services | 1,692,787.00 | 575.00 | 750,104.79 | 750,679.79 | 942,107.21 | 56 | 262,500.00 | 679,607.21 | 40 |
| 710110 Contracted/Temp Svcs | 336,932.00 | 10,810.90- | | 10,810.90- | 347,742.90 | 103- | | 347,742.90 | 103- |
| 710120 Legal Fees | 144,000.00 | | | | 144,000.00 | 100 | | 144,000.00 | 100 |
| 710139 Fin Consult Services | 23,000.00 | | 8,300.00 | 8,300.00 | 14,700.00 | 64 | | 14,700.00 | 64 |
| 710155 Lobbying Services | 600.00 | | | | 600.00 | 100 | | 600.00 | 100 |
| 710200 Service Contract | | | 15,189.50 | 15,189.50 | 15,189.50- | | | 15,189.50- | |
| 710400 Pmts to O Agencies | 1,350,000.00 | | | | 1,350,000.00 | 100 | | 1,350,000.00 | 100 |
| 710509 Seminars and Meetings | 3,000.00 | | | | 3,000.00 | 100 | | 3,000.00 | 100 |
| 710546 Advertising | 5,000.00 | | | | 5,000.00 | 100 | | 5,000.00 | 100 |
| 710585 Undesignated Budget | 15,000.00 | | | | 15,000.00 | 100 | | 15,000.00 | 100 |
| 711210 Travel | 7,000.00 | | | | 7,000.00 | 100 | | 7,000.00 | 100 |
| ** EXPENDITURES | 3,577,319.00 | 10,235.90- | 773,594.29 | 763,358.39 | 2,813,960.61 | 79- | 262,500.00 | 2,551,460.61 | 71- |
| *** Total | 2,233,133.00 | 10,518.51- | 773,594.29 | 763,075.78 | 1,470,057.22 | 66- | 262,500.00 | 1,207,557.22 | 54- |