

**NORTHERN NEVADA WATER PLANNING COMMISSION
("NNWPC")
AGENDA**

Wednesday, April 6, 2016

1:30 p.m.

Washoe County Commission Chambers
1001 East Ninth Street
Reno, Nevada

Notes:

1. Items on this agenda on which action may be taken are followed by the term "for possible action". Non-action items are followed by an asterisk (*).
2. Public comment is limited to three minutes per speaker and is allowed during the public comment periods, and before action is taken on any action item. Comments are to be directed to the Commission as a whole. Persons may not allocate unused time to other speakers. The public may sign-up to speak during the public comment period or on a specific agenda item by completing a "Request to Speak" card and submitting it to the clerk.
3. Items on this agenda may be taken out of order, combined with other agenda items for consideration, removed from the agenda, or delayed for discussion at any time. Arrive at the meeting at the posted time to hear item(s) of interest.
4. Supporting material provided to the Commission for the items on the agenda is available to members of the public at the NNWPC offices, 1001 E. Ninth St., Reno, NV, from June Davis, Administrative Secretary, (775) 954-4665, and on the NNWPC website at <http://www.nnwpc.us>
5. In accordance with NRS 241.020, this agenda closes three working days prior to the meeting. We are pleased to make reasonable accommodations for persons who are disabled and wish to attend meetings. If you require special arrangements for the meeting, please call 954-4665 no later than 24 hours prior to the meeting.
6. In accordance with NRS 241.020, this agenda has been posted at the following locations: Reno City Hall (1 East First Street), Sparks City Hall (431 Prater Way), Sun Valley GID (5000 Sun Valley Blvd.), Truckee Meadows Water Authority (1355 Capital Blvd.), Washoe County Administration Building (1001 E. Ninth Street), South Valleys Library (15650A Wedge Parkway), the NNWPC website: <http://www.nnwpc.us> and the State of Nevada Website: <https://notice.nv.gov>

1. Roll Call and determination of presence of a quorum. *
2. Public Comments. * (Three-minute time limit per person.)
3. Approval of agenda. **(For Possible Action)**
4. Selection of Chairman and Vice-Chairman for the term of April 2016 to April 2017, and possible direction to staff. **(For Possible Action)**
5. Approval of the minutes from the March 2, 2016, meeting. **(For Possible Action)**
6. Report on the ongoing project "Septic Nitrate Baseline Data and Risk Assessment Study, Phase II: In-Depth Analysis of Prioritized Study Areas, Creation of Baseline Data Set, and Risk Assessment" being conducted by Washoe County by way of an interlocal agreement with the WRWC, including nitrate analysis results for groundwater samples; discussion, possible recommendation to the WRWC, and possible direction to staff – Jim Smitherman, NNWPC Water Resources Program Manager and Lydia Peri, P.E., Washoe County Community Services Department. **(For Possible Action)**

7. Report on activities of the "Regional Effluent Management Team"; discussion, possible recommendation to the Western Regional Water Commission ("WRWC"), and possible direction to staff – Jim Smitherman. **(For Possible Action)**
8. Program Manager's Report – Jim Smitherman. *
 - a. Report on the Status of Projects and Work Plan Supported by the Regional Water Management Fund ("RWMF");
 - b. Financial Report on the RWMF; and,
 - c. Report on the Truckee Meadows Regional Planning Agency's parcel-based population and employment modeling project.
9. Discussion regarding possible agenda items for the May 4, 2016 NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. **(For Possible Action)**
10. Recess to move the meeting to the Washoe County Community Services Mt. Rose / Slide Mtn. Conference Room, Bldg. A, Second Floor, 1001 E. Ninth Street, Reno, Nevada (same building as Washoe County Commission Chambers), for a workshop session on WRWC budget priorities. *
11. Workshop to review the projects and studies listed in the WRWC Fiscal Year 2016-2017 Tentative Budget; discussion of priorities for ongoing and future projects and studies, possible recommendation to the WRWC, and possible direction to staff – Jim Smitherman, NNWPC Water Resources Program Manager. (For Possible Action)
12. Commission comments. *
13. Staff comments. *
14. Public Comments. * (Three-minute time limit per person.)
15. Adjournment. **(For Possible Action)**

*Indicates a non-action item

Northern Nevada Water Planning Commission

STAFF REPORT

DATE: March 31, 2016
TO: Chairman and Members, Northern Nevada Water Planning Commission
FROM: Jim Smitherman, Water Resources Program Manager
SUBJECT: Selection of Chairman and Vice Chairman for the term April 2016 to April 2017, and possible direction to staff.

SUMMARY

Section 39 of the Western Regional Water Commission Act, Chapter 531, Statutes of Nevada 2007 (the "Act"), requires that the Northern Nevada Water Planning Commission ("NNWPC") "establish a schedule for the selection of its Chairman for a term of one year, in rotation, from among the members." The Act identifies the voting members of the NNWPC by title, position, or interest to be represented, and is silent concerning a Vice Chairman. However, the Act does not prohibit selection of a Vice Chairman, and, prior to adoption of the NNWPC Administrative Policies and Procedures on May 5, 2010, a Vice Chairman was selected by custom and practice to preside over meetings in the absence of the Chairman. Section V of the NNWPC Administrative Policies and Procedures provides for the selection of a chairman and a Vice Chairman, for a term of one year, in rotation, from among the voting members, annually, at the first meeting in April.

NNWPC voting member positions that have not yet served as Chairman include:

- Reno Public Works Director or his or her designee
- Domestic Well Owners
- Pyramid Lake Paiute Tribe
- Truckee River Flood Management Authority

PREVIOUS ACTION

Listed by year below are the NNWPC voting member positions that have served as Chairman. The one year term is April through March.

- 2015 Member: Truckee Meadows Water Authority ("TMWA") 2nd position (formerly South Truckee Meadows General Improvement District), Chairman - John Enloe
Vice Chairman - John Martini
- 2014 Member: Truckee Meadows Water Reclamation Facility, Chairman - Michael Drinkwater
Vice Chairman - Darrin Price
- 2013 Member: Washoe County Water Resources Director's designee, Chairman - John Buzzone, succeeded by Dave Solaro
Vice Chairman - Michael Drinkwater
- 2012 Member: Public at Large, Chairman - Mickey Hazelwood
Vice Chairman - John Buzzone

- 2011 Member: Washoe County Conservation District, Chairman - George Ball
Vice Chairman - Neil Krutz
- 2010 Member: TMWA, General Manager's designee, Chairman - John Erwin
Vice Chairman - Jerry Schumacher
- 2009 Member: Sparks Public Works Director, Chairman - Wayne Seidel
Vice Chairman - George Ball
- 2008 Member: SVGID General Manager, Chairman - Darrin Price
Vice Chairman - Wayne Seidel

FISCAL IMPACT

None

RECOMMENDATION

It is recommended that the NNWPC select a Chairman in rotation from among the members, and a Vice Chairman for 1 - year terms effective April 1, 2016 and ending on March 31, 2017.

JS:jd

DRAFT - MINUTES
NORTHERN NEVADA WATER PLANNING COMMISSION

Wednesday, March 2, 2016

The regular meeting of the Northern Nevada Water Planning Commission ("NNWPC") was held in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada and the following business was conducted:

The meeting was called to order by Chairman Enloe at 1:31 p.m.

1. Roll Call and Determination of Presence of a Quorum

Voting Members Present: John Enloe, John Martini, George Ball, Michael DeMartini, Michael Drinkwater, John Erwin, John Flansberg, Mickey Hazelwood, and Danielle Henderson.

Voting Members Absent: Darrin Price and David Solaro.

Non-Voting Members Present: None.

Non-Voting Members Absent: Cindy Turiczek, My-Linh Nguyen, Harry Fahnestock, and Thomas Pyeatte.

Staff Members Present: Jim Smitherman; Chris Wessel; June Davis; and John Rhodes, Legal Counsel.

2. Public Comment

None

3. Approval of Agenda (For Possible Action)

COMMISSIONER DRINKWATER MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER BALL. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) MEMBERS PRESENT.

4. Approval of Minutes from the February 3, 2016, Meeting (For Possible Action)

COMMISSIONER MARTINI MADE A MOTION TO APPROVE THE FEBRUARY 3, 2016, MINUTES, SECONDED BY COMMISSIONER BALL. THE MOTION CARRIED WITH EIGHT (8) IN FAVOR AND ONE (1) ABSTENTION BY CHAIRMAN ENLOE.

5. Discussion and possible direction to staff to request a statement of qualifications from engineering firms for an investigation of membrane treatment concentrate disposal alternatives and management options for the Truckee Meadows Water Reclamation Facility ("TMWRF") in an amount not to exceed \$100,000 from the Regional Water Management Fund ("RWMF"); and possible additional direction to staff (continued from the December 2, 2015, NNWPC meeting) – Jim Smitherman, NNWPC Water Resources Program Manager. (For Possible Action)

Chairman Enloe stated that it was determined that this evaluation was not necessary at this time.

No action was taken on this item.

6. Discussion and possible recommendation to the Western Regional Water Commission ("WRWC") to approve a request by The Nature Conservancy ("TNC") to revise the budget for the contract for "Optimizing Restoration Investments in the Truckee [River] Watershed", at no additional cost, and possible direction to staff – Chris Wessel, NNWPC Water Management Planner, and Mickey Hazelwood, TNC. (For Possible Action)

Chris Wessel, NNWPC Water Management Planner, reviewed information included in the staff report and stated that the request is to move budgeted money between tasks.

COMMISSIONER FLANSBERG MADE A MOTION TO APPROVE THE REQUEST, SECONDED BY COMMISSIONER DRINKWATER.

Chairman Enloe asked about the timeline for having a report ready for review. Commissioner Hazelwood stated that a final report should be ready in May or June. Commissioner Hazelwood agreed to present the report to the NNWPC when it is ready.

THE MOTION CARRIED WITH EIGHT (8) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER HAZELWOOD.

7. Report on the Truckee Meadows Water Authority (“TMWA”) fiscal year 2015-2016 Water Usage Review Program; discussion and possible recommendation to the WRWC regarding a scope of work and funding request in the amount of \$100,000 from the RWMF to continue the Program for fiscal year 2016-2017, and possible direction to staff – Jim Smitherman and Andy Gebhardt, TMWA. (For Possible Action)

Andy Gebhardt, TMWA, presented information on the positive outcomes of this Program and stated that it is a tremendous service they offer helping customers to identify water leaks. Mr. Gebhardt also discussed the increase in reviews due to the Washoe County customers that have been added.

Commissioner Martini stated that the City of Sparks Community Services Department has received positive feedback regarding the calls that have been forwarded to TMWA.

COMMISSIONER MARTINI MADE A MOTION TO APPROVE THE STAFF RECOMMENDATION, SECONDED BY COMMISSIONER FLANSBERG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) MEMBERS PRESENT.

8. Presentation of comments received on the “Policies and Criteria” chapter for the 2016 Regional Water Management Plan (“RWMP”) update; discussion and possible direction to staff – Jim Smitherman. (For Possible Action)

Jim Smitherman, NNWPC Water Resources Program Manager, presented the staff report and discussed revisions that have been made to this chapter.

Commissioner Erwin summarized the water supply scenarios that were evaluated under the Truckee River Operation Agreement (“TROA”).

Chairman Enloe asked that the cross references to policy numbers be double-checked.

COMMISSIONER ERWIN MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) MEMBERS PRESENT.

9. Presentation of comments received on the “Flood Management and Storm Water Drainage” chapter for the 2016 RWMP update; discussion and possible direction to staff – Jim Smitherman. (For Possible Action)

Mr. Smitherman presented the staff report and discussed revisions that have been made to this chapter. New text was received from the Truckee River Flood Management Authority to replace existing Section 5.6 Truckee River Flood Project. Staff has also made minor revisions to Section 5.7 Local Government Storm Water Drainage Programs, and Section 5.8 Flood Control and Drainage Overview by Hydrologic Basin.

COMMISSIONER FLANSBERG MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER HENDERSON. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) MEMBERS PRESENT.

10. Discussion and possible direction to staff regarding any chapters of the RWMP previously reviewed by the NNWPC in relation to the 2016 RWMP update - Jim Smitherman. (For Possible Action)

Mr. Smitherman stated there are no additional chapters to review at this time.

11. Program Manager's Report – Jim Smitherman.

- a. Report on the Status of Projects and Work Plan supported by the RWMF;
- b. Financial report on the RWMF; and,
- c. Report on the Truckee Meadows Regional Planning Agency's parcel-based population and employment modeling project.

The standard items are included in the Program Manager's Report.

12. Discussion regarding possible agenda items for the April 6, 2016, NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)

Mr. Smitherman stated the potential future agenda items include:

- Report from the Regional Management Effluent Team;
- Proposals involving staff and Desert Research Institute regarding long-term regional precipitation data;
- Review of on-going contracts;
- Review chapters of the 2011 RWMP; and any other standing items; and
- Election of a new Chairman.

Commissioner Drinkwater suggested a potential future workshop to discuss program priorities.

Chairman Enloe requested an update on the status of the domestic well sampling and monitoring program.

Commissioner Drinkwater asked about a replacement for the Paiute Tribe representative. Mr. Smitherman stated that staff has not received a response from the Tribe yet regarding a replacement.

No action was taken.

13. Commission Comments

Commissioner Henderson reported that the Nevada Landscape Association Conference she attended was informative and worthwhile.

14. Staff Comments

None

15. Public Comment

None

16. Adjournment (For Possible Action)

The meeting was adjourned at 2:10 p.m.

Respectfully submitted by Christine Birmingham.

Approved by:

John Enloe, Chairman

APPROVED BY COMMISSION IN SESSION ON _____, 2016.

DRAFT