

**MINUTES**  
**NORTHERN NEVADA WATER PLANNING COMMISSION**

**Wednesday, June 1, 2016**

The regular meeting of the Northern Nevada Water Planning Commission ("NNWPC") was held in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada and conducted the following business:

The meeting was called to order by Chairman Flansberg at 1:30 p.m.

**1. Roll Call and Determination of Presence of a Quorum**

*Voting Members Present:* John Flansberg, Danielle Henderson, Michael Drinkwater, John Erwin, Mickey Hazelwood, Darrin Price, and David Solaro.

*Voting Members Absent:* Michael DeMartini, John Enloe, and John Martini.

*Non-Voting Members Present:* Thomas Pyeatte.

*Non-Voting Members Absent:* My-Linh Nguyen, Harry Fahnestock, and Cindy Turiczek

*Staff Members Present:* Jim Smitherman; Chris Wessel; June Davis; and John Rhodes, Legal Counsel.

**2. Public Comment**

Cathy Brandhorst spoke on various topics.

**3. Approval of Agenda (For Possible Action)**

Jim Smitherman, NNWPC Water Resources Program Manager, stated that Item 10 is not required and can be removed from the agenda.

COMMISSIONER ERWIN MADE A MOTION TO APPROVE THE AGENDA, AMENDED AS REQUESTED STAFF, SECONDED BY COMMISSIONER PRICE. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**4. Approval of Minutes from the May 4, 2016, Meeting (For Possible Action)**

COMMISSIONER ERWIN MADE A MOTION TO APPROVE THE MAY 4, 2016, MINUTES, SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**5. Presentation of the draft "Costs and Finance" chapter and fee burden analysis memo for the 2016 Regional Water Management Plan ("RWMP") update; discussion and possible direction to staff – Catherine Hansford, Hansford Economic Consulting. (For Possible Action)**

Catherine Hansford presented the draft update of the Costs and Finance chapter and an overview of the cost burden analysis memo. Detailed information on this presentation is included in the staff report and PowerPoint presentation.

Commissioner Erwin stated that the analysis sets out that the divisor is the number of units and asked if it is possible to translate each of these into the number of people.

Ms. Hansford stated that Chapter 8 includes tables from the Truckee Meadows Regional Planning Agency that have the total number of units projected in each jurisdiction and the total

number of people but the costs are broken down by year. She asked for clarification if Commissioner Erwin is saying it would be helpful to see that on a per person basis.

Commissioner Erwin confirmed that is correct.

COMMISSIONER ERWIN MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER SOLARO. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**6. Presentation of comments received on the “Water Resources” chapter for the 2016 RWMP update; discussion and possible direction to staff – Chris Wessel, NNWPC Water Management Planner; Jim Smitherman, NNWPC Water Resources Program Manager. (For Possible Action)**

Chris Wessel, NNWPC Water Management Planner, gave a presentation on the comments received for this chapter. Details of the presentation are included in the staff report.

COMMISSIONER ERWIN MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER SOLARO. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**7. Presentation of comments received on the “Water Conservation” chapter for the 2016 RWMP update; discussion and possible direction to staff – Chris Wessel. (For Possible Action)**

Mr. Wessel gave a presentation on the comments received for this chapter. Details of the presentation are included in the staff report.

Commissioner Price noted there are historical inaccuracies and grammatical errors in the chapter. Mr. Wessel stated that they will be going through the chapter to correct those errors once all comments are received.

COMMISSIONER ERWIN MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER SOLARO. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**8. Presentation of staff comments on the “Population Forecast and Projections of Water Demand, Peak Day Requirements and Wastewater Flow” chapter for the 2016 RWMP update; discussion and possible direction to staff – Jim Smitherman. (For Possible Action)**

Mr. Smitherman gave a presentation on the comments received for this chapter. Details of the presentation are included in the staff report.

COMMISSIONER ERWIN MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER SOLARO. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**9. Discussion and possible direction to staff regarding any chapters of the RWMP previously reviewed by the NNWPC in relation to the 2016 RWMP update – Jim Smitherman. (For Possible Action)**

Mr. Smitherman reviewed revisions made to Chapter 5, Flood Management and Storm Water Drainage as directed by Chairman Flansberg at the May 4, 2016, NNWPC meeting. The revisions made are included in the staff report.

COMMISSIONER ERWIN MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER SOLARO. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) MEMBERS PRESENT.

**10. Review and possible approval of the WRWC Routine Operating Budget for non-staff services for Fiscal Year 2016-2017, and possible direction to staff – Jim Smitherman. (For Possible Action)**

This item was removed from the agenda.

**11. Program Manager’s Report – Jim Smitherman.**

- a. Report on the Status of Projects and Work Plan supported by the RWMF;

No questions or comments on this item.

- b. Financial report on the RWMF; and,

Commissioner Erwin commented on line 20, TROA Water Rights. He stated that they are not likely to spend over \$33,000 of the \$133,000 remaining funds in that line item.

- c. Report on the Truckee Meadows Regional Planning Agency’s (“TMRPA”) parcel-based population and employment modeling project.

No questions or comments on this item.

**12. Discussion regarding possible agenda items for the July 6, 2016, NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)**

Mr. Smitherman stated the future agenda items will include:

- A report by The Nature Conservancy on Optimizing Water Investments in the Truckee River Watershed project
- Discussion on potentially including a Consent Agenda item on future agendas
- Review of changes to several chapters of the Regional Water Management Plan (“RWMP”) update; and any other standing items

No action was taken.

**13. Commission Comments**

Commissioner Erwin announced that this is his last meeting and his replacement will be John Zimmerman.

Chairman Flansberg announced that June Davis is retiring and presented her with a plaque thanking her for her twelve years of service with the WRWC and NNWPC.

**14. Staff Comments**

June Davis thanked the Commissioners for their support.

Mr. Smitherman expressed appreciation for Commissioner Erwin and Ms. Davis and wished Ms. Davis the best in her retirement.

Mr. Wessel also expressed appreciation for Commissioner Erwin and Ms. Davis.

John Rhodes, Legal Counsel, thanked Ms. Davis for her years of service.

**15. Public Comment**

None

**16. Adjournment (For Possible Action)**

The meeting was adjourned at 2:47 p.m.

Respectfully submitted by Christine Birmingham.

Approved by:

---

John Flansberg, Chairman

**APPROVED BY COMMISSION IN SESSION ON \_\_\_\_\_, 2016.**