

**DRAFT MINUTES**  
**NORTHERN NEVADA WATER PLANNING COMMISSION**

**Wednesday, September 7, 2016**

The regular meeting of the Northern Nevada Water Planning Commission ("NNWPC") was held in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada and conducted the following business:

The meeting was called to order by Chairman Flansberg at 1:32 p.m.

**1. Roll Call and Determination of Presence of a Quorum**

*Voting Members Present:* John Flansberg, Danielle Henderson, Michael DeMartini, Michael Drinkwater, John Enloe, Mickey Hazelwood, Darrin Price, David Solaro, and John Zimmerman

*Voting Members Absent:* Bill Hauck and John Martini

*Non-Voting Members Present:* Cindy Turiczek

*Non-Voting Members Absent:* My-Linh Nguyen, Thomas Pyeatte, and Harry Fahnestock

*Staff Members Present:* Jim Smitherman; Chris Wessel; Donna Fagan; and John Rhodes, Legal Counsel

**2. Public Comment**

None

**3. Approval of Agenda (For Possible Action)**

COMMISSIONER PRICE MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER SOLARO. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) MEMBERS PRESENT.

**4. Approval of Minutes from the August 3, 2016, Meeting (For Possible Action)**

Two typos were noted and will be corrected.

COMMISSIONER ZIMMERMAN MADE A MOTION TO APPROVE THE AUGUST 3, 2016, MINUTES AS AMENDED, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) MEMBERS PRESENT.

**5. Recognition of former Commissioner George Ball for his many years of service on the NNWPC, and contributions to regional water resource planning.**

The letter of recognition was read into the record and Chairman Flansberg presented Mr. Ball with a plaque expressing appreciation for his years of service.

**6. Consent Items**

- A. Possible recommendation to the Western Regional Water Commission ("WRWC") for a no cost six month extension of time to the Interlocal Agreement ("ILA") with Washoe County for the project entitled "Septic Nitrate Baseline Data and Risk Assessment Study, Phase II: In-Depth Analysis of Prioritized Study Areas, Creation of Baseline Data Set, and Risk Assessment" ("Phase II Study"), to allow

for completion of the final report; and possible direction to staff – Chris Wessel, NNWPC Water Management Planner. **(For Possible Action)**

- B. Possible approval of a no cost three month extension of time to the Contract with the Desert Research Institute (“DRI”) for the project entitled “Linear Programming for distribution Optimization”, to allow for completion of the project; and if approved, authorize the Program Manager to execute a Second Amendment to the Contract for that purpose; possible direction to staff – Jim Smitherman, NNWPC Water Resources Program Manager. **(For Possible Action)**

COMMISSIONER SOLARO MADE A MOTION TO APPROVE THE CONSENT AGENDA, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) MEMBERS PRESENT.

**7. Report by the Desert Research Institute ("DRI") on its Cloud Seeding Operations for the Truckee River and Lake Tahoe Basins for the past water year, and efforts to secure funding from other cloud seeding beneficiaries; discussion and possible recommendation to the WRWC for funding in an amount not to exceed \$100,000 from the Regional Water Management Fund (“RWMF”) to support similar Cloud Seeding Operations for the upcoming water year – Frank McDonough, DRI. (For Possible Action)**

Frank McDonough presented an update on the Cloud Seeding Operations for the past water year and future plans for Water Year 2017. He also discussed alternative funding possibilities.

There was discussion regarding the Cloud Seeding Program Advisory Board mentioned in the staff report.

Mr. Smitherman explained that the advisory board mentioned in the staff report is from several years ago when the project was first started, before Mr. McDonough was involved with the program. The Advisory Board's identity may have been lost a bit from the beginning of funding for the project, but there is now a multi-jurisdictional state-wide consortium of water users that have been lobbying the legislature to reinstate the funding for the state program.

Commissioner Drinkwater expressed concern regarding the ambiguity of who might be on the Advisory Board referenced in the staff report because the NNWPC has routinely expressed interest in having DRI develop other partners to fund this activity.

Commissioner Price confirmed for Chairman Flansberg that he has asked this same question every year since DRI has requested funding for this program.

Mr. McDonough confirmed that they are always looking to lighten the financial load locally and they are talking to potential stakeholders. He added that there may be some limitation with getting the ski industry involved because they wouldn't be interested in anything that doesn't put snow on the ski hill. That means DRI may have to limit the temperature ranges a little bit, whereas now they are not concerned about that. Mr. McDonough stated that he feels confident in possible funding from the state program.

Commissioner Price suggested having staff assist DRI with their legislative experience and connections.

Commissioner Enloe asked about the funding they have received from the Governor's Office on Economic Development.

Mr. McDonough stated that DRI received \$100,000 and he explained that their job was to define flight paths for a drone and validation methodologies. DRI is taking advantage of the research money that became available and is using it the best they can.

Commissioner Enloe explained that his point in bringing that up was to point out that there are other funds being used that will be beneficial to this program.

Chair Flansberg stated that his disappointment is that every year the NNWPC has been very specific with the DRI presenters about the desire to see additional partners. He also noted that the NNWPC has not been presented with specific information regarding contacts that have been made in an effort to secure additional funding sources and the results of those contacts.

COMMISSIONER ENLOE MADE A MOTION TO ACCEPT THE REPORT AND APPROVE FUNDING IN THE AMOUNT OF \$100,000 WITH THE COMMENT THAT THE TRUCKEE MEADOWS WATER AUTHORITY (“TMWA”) IS ALL IN WITH \$210,000 IN SUPPORT OF IT, SECONDED BY COMMISSIONER PRICE. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) MEMBERS PRESENT.

**8. Presentation of comments received on the “Wastewater and Watershed-Based Water Quality Planning” chapter for the 2016 Regional Water Management Plan (“RWMP”) update; discussion and possible direction to staff – Jim Smitherman. (For Possible Action)**

Since the last presentation of this chapter to the NNWPC, staff has incorporated comments concerning Sections 4.1 Wastewater Service Providers; 4.2 Water Reclamation Facilities; 4.4 Septic Systems; and 4.6.2 Truckee River total Maximum Daily Loads. Recommended revisions resulting from comments received are shown as redlined edits and are included in the meeting packet.

COMMISSIONER PRICE MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) MEMBERS PRESENT.

**9. Presentation of comments received on the “Population Forecast and Projections of Water Demand, Peak Day Requirements and Wastewater Flow” chapter for the 2016 RWMP update; discussion and possible direction to staff – Jim Smitherman. (For Possible Action)**

Since the last presentation of this chapter to the NNWPC, staff has incorporated comments concerning the Introduction and Sections: 6.1 Comparison of the Consensus Population Forecast and the Estimated Population that can be Supported by the Sustainable Water Resources in the Planning Area; and 6.2 Projections of Water Demand, Peak Day Requirements and Wastewater Flow for Service Areas. Recommended revisions resulting from comments received are shown as redlined edits and are included in the meeting packet.

COMMISSIONER ZIMMERMAN MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) MEMBERS PRESENT.

**10. Presentation of final draft chapters incorporating comments received to date on the following topics for inclusion in the 2016 RWMP update:**

- **Regional Planning Policies and Criteria;**
- **Water Resources;**
- **Flood Management and Storm Water Drainage;**

- **Water Conservation;**
- **Costs and Financing; discussion and possible direction to staff – Jim Smitherman. (For Possible Action)**

The five RWMP 2016 update chapters listed above are available in final draft form (i.e. without redline edits) at the following website, <http://www.wrwc.us/draft.html>.

*[Commissioner Solaro absent at 2:29 p.m.]*

COMMISSIONER ENLOE MADE A MOTION TO ACCEPT THE FINAL DRAFT CHAPTERS TO DATE, SECONDED BY COMMISSIONER PRICE. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

**11. Discussion and possible direction to staff regarding any chapters of the RWMP previously reviewed by the NNWPC in relation to the 2016 RWMP update – Jim Smitherman. (For Possible Action)**

No action was taken.

**12. Program Manager's Report – Jim Smitherman.**

- A. Report on the status of projects and Work Plan supported by the RWMF
- B. Financial report on the RWMF

Mr. Smitherman presented the report. There were no questions or comments on this item.

**13. Discussion regarding possible agenda items for the October 5, 2016, NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)**

Possible future agenda items will include:

- Recognition for Commissioner Erwin
- Proposal for development of a watershed management plan
- Proposal for outside help formatting and editing the content of the RWMP
- Review of changes to the RWMP update; and any other standing items.

No action was taken.

**14. Commission Comments**

None

**15. Staff Comments**

Mr. Smitherman reported on actions taken by the WRWC at their August 21, 2016, meeting including approval of the schedule for adopting the RWMP. A final draft will be ready for review at by the NNWPC at the October 5, 2016, meeting with a public hearing scheduled for November 2, 2016, for the NNWPC to recommend adoption by the WRWC. November and December will be the public review period with a target date for adoption at the December 21, 2016, WRWC meeting.

The WRWC also gave staff direction not to seek any legislation in the upcoming session that would dissolve or change the governance of the WRWC.

**16. Public Comment**

None

**17. Adjournment (For Possible Action)**

COMMISSIONER ZIMMERMAN MADE A MOTION TO ADJOURN AT 2:44 P.M., SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

Respectfully submitted by Christine Birmingham.

Approved by:

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John Flansberg, Chairman

**APPROVED BY COMMISSION IN SESSION ON \_\_\_\_\_, 2016.**

DRAFT

**DRAFT - MINUTES**  
**NORTHERN NEVADA WATER PLANNING COMMISSION**

**Wednesday, October 5, 2016**

The regular meeting of the Northern Nevada Water Planning Commission ("NNWPC") was held in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada and conducted the following business:

The meeting was called to order by Chairman Flansberg at 1:30 p.m.

**1. Roll Call and Determination of Presence of a Quorum**

*Voting Members Present:* John Flansberg, Danielle Henderson, Michael Drinkwater, John Enloe, Bill Hauck, Mickey Hazelwood, John Martini, John Zimmerman

*Voting Members Absent:* Michael DeMartini, Darrin Price, David Solaro

*Non-Voting Members Present:* None

*Non-Voting Members Absent:* My-Linh Nguyen, Thomas Pyeatte, Cindy Turiczek, Harry Fahnestock

*Staff Members Present:* Jim Smitherman; Chris Wessel; Donna Fagan; and John Rhodes, Legal Counsel

**2. Public Comment**

Cathy Brandhorst spoke on various topics.

**3. Approval of Agenda (For Possible Action)**

COMMISSIONER MARTINI MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

**4. Approval of Minutes from the September 7, 2016, Meeting (For Possible Action)**

Commissioner Drinkwater noted that the minutes for the Cloud Seeding item are neutral and do not capture his displeasure with the program.

COMMISSIONER DRINKWATER MADE A MOTION TO AMEND THE SEPTEMBER 7, 2016, MINUTES TO INCLUDE INDIVIDUAL COMMENTS MADE BY COMMISSIONERS ON ITEM 7 (CLOUD SEEDING PROGRAM) , SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

**5. Recognition of former Commissioner John Erwin for his many years of service on the NNWPC, and contributions to regional water resource planning.**

The letter of recognition was read into the record and Mr. Erwin was presented with a plaque expressing appreciation for his years of service.

**6. Review and possible approval of a proposal for word processing and editing services for the 2016 Regional Water Management Plan ("RWMP") update, not to exceed \$25,000 from the Regional Water Management Fund, and, if approved, authorize the Program Manager to execute an agreement with Stantec Consulting Services, Inc. for that purpose – Jim Smitherman, NNWPC Water Resources Program Manager. (For Possible Action)**

Jim Smitherman reviewed the staff report and requested approval of the proposal.

*Public Comment:* Cathy Brandhorst spoke on various topics.

Commissioner Drinkwater stated that he does not know how to relate Mr. Johnson's title of Senior Associate with the levels shown in the fee schedule. He does not know how to break it down and anticipate how much effort may be required by Mr. Johnson versus staff and if the dollar amount makes sense. He asked that in the future we take a look at that.

COMMISSIONER DRINKWATER MADE A MOTION TO APPROVE AS PRESENTED, SECONDED BY COMMISSIONER ZIMMERMAN. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

**7. Presentation of comments received on the "Wastewater and Watershed-based Water Quality Planning" chapter for the 2016 RWMP update; discussion and possible direction to staff – Jim Smitherman. (For Possible Action)**

*Public Comment:* Cathy Brandhorst spoke on various topics.

Mr. Smitherman reviewed the staff report regarding comments that have been incorporated since the last presentation of this chapter at the August 3, 2016, NNWPC meeting.

COMMISSIONER HAUCK MADE A MOTION TO APPROVE THE CHANGES AS PRESENTED, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

**8. Presentation of the final draft "Water Purveyors" chapter, incorporating comments received to date, for inclusion in the 2016 RWMP update; discussion and possible direction to staff - Jim Smitherman. (For Possible Action)**

Chris Wessel, NNWPC Water Management Planner, reviewed the staff report and stated that the final draft of the "Water Purveyors" chapter is now available at the following website: <http://www.wrwc.us/draft.html>.

COMMISSIONER ZIMMERMAN MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

**9. Discussion and possible direction to staff regarding any chapters of the RWMP previously reviewed by the NNWPC in relation to the 2016 RWMP update – Jim Smitherman. (For Possible Action)**

No action was taken.

**10. Program Manager's Report – Jim Smitherman.**

- A. Report on the status of projects and Work Plan supported by the Regional Water Management Fund ("RWMF")
- B. Financial report on the RWMF

Mr. Smitherman presented the staff report. There were no questions or comments on this item.

**11. Discussion regarding possible agenda items for the November 2, 2016, NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)**

Mr. Smitherman stated that the November NNWPC meeting will be held in the Sparks Chambers. Mr. Smitherman will poll the Commissioners to determine if a larger facility will be needed.

Possible future agenda items will include:

- Proposal for development of a watershed management plan
- Review of changes to the RWMP update; and any other standing items.

COMMISSIONER ENLOE MADE A MOTION TO ACCEPT STAFF RECOMMENDATION REGARDING THE NOVEMBER NNWPC MEETING AND FUTURE AGENDA ITEMS, SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

## **12. Commission Comments**

Commissioner Henderson stated that November 13 through 19 is the 2016 Flood Awareness Week. A variety of events are planned throughout Nevada and in the Truckee Meadows there will be a public outreach event at the Meadowood Mall on Saturday, November 19, 2016. The group is also planning to have a float at the Nevada Day Parade on October 29, 2016.

Chair Flansberg asked about the schedule for the public comment period of the RWMP. Mr. Smitherman stated that he is expecting the public review process to be after the first of the year in January 2017.

## **13. Staff Comments**

None

## **14. Public Comment**

Cathy Brandhorst spoke on various topics.

## **15. Adjournment (For Possible Action)**

COMMISSIONER ENLOE MADE A MOTION TO ADJOURN AT 2:40 P.M., SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) MEMBERS PRESENT.

Respectfully submitted by Christine Birmingham.

Approved by:

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John Flansberg, Chairman

**APPROVED BY COMMISSION IN SESSION ON \_\_\_\_\_, 2016.**