

**NORTHERN NEVADA WATER PLANNING COMMISSION
("NNWPC")
AGENDA**

Wednesday, November 7, 2018

1:30 p.m.

Washoe County Commission Chambers
1001 East Ninth Street
Reno, Nevada

Notes:

1. Items on this agenda on which action may be taken are followed by the term "For Possible Action". Non-action items are followed by an asterisk (*).
2. Public comment is limited to three minutes per speaker and is allowed during the public comment periods, and before action is taken on any action item. Comments are to be directed to the Commission as a whole. Persons may not allocate unused time to other speakers. The public may sign-up to speak during the public comment period or on a specific agenda item by completing a Public Comment Information ("Request to Speak") card and submitting it to the clerk.
3. Items on this agenda may be taken out of order, combined with other agenda items for consideration, removed from the agenda, moved to or from the Consent Items section, or delayed for discussion at any time. Arrive at the meeting at the posted time to hear item(s) of interest.
4. Supporting material provided to the Commission for the items on the agenda is available to members of the public at the NNWPC offices, 1001 E. Ninth St., Reno, NV, from Jennifer Purgitt, Administrative Secretary, (775) 954-4665, and on the NNWPC website at <http://www.nnwpc.us>
5. The Washoe County Commission Chambers are accessible to the disabled. We are pleased to make reasonable accommodations for persons who are disabled and wish to attend meetings. If you require special arrangements for the meeting, please call (775) 954-4665 no later than 24 hours prior to the meeting.
6. In accordance with NRS 241.020, this agenda has been posted at the following locations: Reno City Hall (1 East First Street), Sparks City Hall (431 Prater Way), Sun Valley GID (5000 Sun Valley Blvd.), Truckee Meadows Water Authority (1355 Capital Blvd.), Washoe County Administration Building (1001 E. Ninth Street), South Valleys Library (15650A Wedge Parkway), the NNWPC website at <http://www.nnwpc.us>, and the State of Nevada Website at <https://notice.nv.gov>

1. Roll Call and determination of presence of a quorum. *
2. Public Comments. * (Three-minute time limit per person.)
3. Approval of agenda. **(For Possible Action)**
4. Approval of the minutes from the September 5, 2018 and October 3, 2018, meetings. **(For Possible Action)**
5. Program Manager's Report – Jim Smitherman, Water Resources Program Manager, Western Regional Water Commission ("WRWC"). *
 - a. Report on the status of projects and Work Plan supported by the Regional Water Management Fund ("RWMF");
 - b. Financial Report on the RWMF.
6. Discussion regarding location and possible agenda items for the December 2018 NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. **(For Possible Action)**

Northern Nevada Water Planning Commission Agenda for November 7, 2018

7. **Recess** to move the meeting to the Washoe County Community Services Department Slide Mountain Conference Room, Bldg. A, Second Floor, 1001 E. Ninth Street, Reno, Nevada (same building as Washoe County Commission Chambers), for a workshop session. See Item 8, below. *
8. **Workshop** to review the priorities, projects and studies listed in the WRWC FY 2018-2019 Budget; discussion of priorities for ongoing and future projects and studies, possible recommendation to the WRWC, and possible direction to staff – Jim Smitherman. **(For Possible Action)**
9. Commission Comments. *
10. Staff Comments. *
11. Public Comments. * (Three-minute time limit per person.)
12. Adjournment. **(For Possible Action)**

*Indicates a non-action item

DRAFT - MINUTES
NORTHERN NEVADA WATER PLANNING COMMISSION

Wednesday, September 5, 2018

The Northern Nevada Water Planning Commission ("NNWPC") held a regular meeting in the Washoe County Caucus Room, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

The meeting was called to order by Vice-Chair Wright at 9:10 a.m.

1. Roll Call and Determination of Presence of a Quorum

Voting Members Present: Jon Combs, Michael Drinkwater, Bill Hauck, Danielle Henderson, John Martini, David Solaro, Mervin Wright, John Zimmerman

Voting Members Absent: Michael DeMartini, John Enloe, John Flansberg, Mickey Hazelwood

Non-Voting Members Present: None

Non-Voting Members Absent: Cindy Turiczek, Harry Fahnestock, My-Linh Nguyen, Ron Penrose

Staff Members Present: Jim Smitherman; Chris Wessel; John Rhodes, Legal Counsel; and Jennifer Purgitt

2. Public Comment

None

3. Approval of Agenda (For Possible Action)

COMMISSIONER ZIMMERMAN MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT.

4. Approval of Minutes from the August 1, 2018 Meeting (For Possible Action)

COMMISSIONER ZIMMERMAN MADE A MOTION TO APPROVE THE AUGUST 1, 2018 MINUTES, SECONDED BY COMMISSIONER SOLARO. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT.

5. Discussion in workshop format and possible recommendation(s) to the Western Regional Water Commission ("WRWC") regarding WRWC strategic priorities, annual meeting schedule, administrative and legal services, overhead and non-staff related operating expenses, existing contracts, and possible budget adjustments; and, possible direction to staff - Jim Smitherman, WRWC Water Resources Program Manager. (For Possible Action)

Jim Smitherman, Water Resources Program Manager, presented the staff report which includes information on the direction given by the WRWC to the NNWPC at their August 14, 2018 concurrent meeting. The report also includes information on the results of the December 2017 NNWPC priority-setting workshop and the development of the fiscal year ("FY") 2018-2019 WRWC budget. The NNWPC discussed these priorities at two additional meetings and developed a ranked project list based on the priority-setting process. The report also includes background and discussion sections for reference during today's workshop.

Commissioner Martini noted that there was some indication of strategic priorities at the joint meeting with the WRWC that line up with the priorities the NNWPC has set. He suggested the idea of having a reserve amount of money on hand to augment some of the research that could potentially be needed.

After some discussion it was clarified that the reserve money suggested would be a project reserve account and not part of the cash reserve for operating expenses.

Commissioner Martini stated that what he got out of the joint meeting is that the WRWC is feeling a little lost with regard to where their focus should be. He discussed the idea of focusing on the projects tied to the top priorities the NNWPC has set and let some of the other contracts run out. He also suggested scheduling another joint meeting where the NNWPC can explain and answer questions from the WRWC about the priorities that have been set.

Chris Wessel, WRWC Water Management Planner, discussed the positive impacts he observed from the joint meeting as the WRWC Commissioners heard explanations from NNWPC Commissioners regarding how important certain programs are and why they are needed. He suggested that there may be value in holding a joint meeting when new WRWC members come on board.

Mr. Smitherman agreed regarding the impact of the joint meeting and suggested that the impact was greater than having staff present reports to the WRWC.

Mr. Smitherman stated that he will take the results from the NNWPC priority ranking along with the professional services contracts budget and re-package that into a chart to present to the WRWC again. He will include the vote totals from the priority ranking and the activities that are underway for each of the priorities.

Mr. Smitherman confirmed after discussion that the NNWPC does not want to make any changes to the priority ranking.

Commissioner Drinkwater discussed the fact that this is a planning commission and he would like to see a policy stating that it does not fund construction projects.

COMMISSIONER SOLARO MADE A MOTION TO PRESENT THE PRIORITY RANKING TO THE WRWC WITH NO CHANGES, AND TO RECOMMEND THAT THE WRWC DISCUSS A POLICY OF NOT FUNDING CONSTRUCTION PROJECTS, AND CONTEMPLATE A PROJECT RESERVE ACCOUNT FOR USE IN PLANNING PROJECTS, SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT.

Mr. Smitherman reported that staff has reviewed the past five years of WRWC and NNWPC meetings to confirm how often they have met. There has been an overall average of six meetings a year for the WRWC and about 11 meetings a year for the NNWPC.

There was discussion regarding the approval authority of the WRWC Water Resources Program Manager. Mr. Smitherman confirmed that quarterly WRWC meetings have not created any problems for keeping contracts up to date. Continuing to bring contracts to the WRWC rather than requesting higher approval authority for the Program Manager will keep the WRWC more involved.

There was discussion regarding coordinating the timing of a joint meeting prior to the draft budget being presented to allow time to discuss priorities with the WRWC. The NNWPC will start working on setting priorities in November, and the budget process for the WRWC will begin in February.

There was discussion regarding opportunities for input by the WRWC so they are more involved in the process. It was suggested that the October WRWC meeting may be an opportunity to provide the WRWC Trustees with a progress report. It was also suggested that meetings can be held at facilities where tours can be scheduled either prior to or after the meeting. Staff recorded a tentative meeting schedule on a wall-mounted white board.

COMMISSIONER SOLARO MADE A MOTION TO APPROVE THE RECOMMENDED MEETING SCHEDULE AS DISCUSSED AND WRITTEN ON THE BOARD, SECONDED BY COMMISSIONER ZIMMERMAN. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT.

(The meeting was in recess from 10:25 a.m. to 10:36 a.m.)

Mr. Smitherman reviewed the history of the Legal Services contract. Last October, the WRWC voted to restore the monthly retainer fee back to its original amount, following a voluntary 10% reduction had been in place since 2010, and in smaller increments prior to that. At the joint meeting there was discussion regarding the possible renegotiation of the contract with the goal of reducing costs. Mr. Smitherman included in the staff report a comparison of legal fees for several similar regional agencies where comparable services are provided.

John Rhodes, Legal Counsel, stated that he is willing to go back to the reduced contract amount cutting ten percent off the monthly flat fee. He explained that the contract has always been based on a flat rate retainer to cover all required legal services, except for litigation. It was never intended to include or be based on an hourly rate. He also explained that the WRWC/NNWPC initially proposed to have in-house counsel and that his reduced contract amount is about 65% of what it would cost for in-house counsel with a fully dedicated Deputy District Attorney or Deputy City Attorney. Mr. Rhodes stated that he co-authors the meeting agendas and reviews all staff reports, is available full-time for legal consultation, reviews all meeting minutes, prepares all contracts and keeps them up to date, and reviews the statutes and WRWC Act periodically to ensure both commissions are in compliance with all statutory requirements.

Commissioner Martini stated he does not have a problem with the current fee being charged for legal counsel. If the WRWC has a concern with the contract, that needs to be handled at that level.

Commissioner Drinkwater discussed the legal counsel contract rate and stated that it is well below market for a decent attorney. He suggested making a recommendation back to the WRWC to leave the contract as it is.

There was discussion regarding the lack of specific direction or identification of a specific issue from the WRWC with regard to the legal services contract. The NNWPC discussion included positive feedback on the legal services being provided, and noted that a reasonable rate is being charged.

Mr. Smitherman will convey the above discussion to the WRWC.

Commissioner Solaro suggested bringing the WRWC a detailed list of the services being provided by legal counsel along with the amount of time spent on each task. He also suggested including recommendations on areas that can be cut back: for example, the possibility of doing away with the WRWC Legislative Sub-Committee, and not having legal counsel review staff reports unless there is a legal issue involved.

Mr. Rhodes stated that he is willing to go back to his reduced rate and still provide those services. If the WRWC wants to cut back further, that can be negotiated. He also stated that he can provide a breakdown of his services in general categories but the time spent for each

category will be estimated since the contract was not set up to track itemized activities on an hourly basis.

It was suggested that the NNWPC recommend that the WRWC continue the legal services contract at the ten percent reduction rate that NNWPC recommended last October, along with a list of the services that are being provided.

Mr. Smitherman confirmed that he will let the WRWC know that the NNWPC discussed the legal contract and stands by its October recommendation. He will also show the WRWC the comparison of legal rates included in today's packet, with the addition of a list of legal services currently being provided.

Mr. Smitherman presented information and answered questions regarding overhead costs.

Commissioner Martini suggested there may be some confusion regarding what overhead costs are. He stated that he does not see a big overhead here.

There were no recommendations from the NNWPC for any changes to the professional services budget.

Mr. Smitherman discussed a future opportunity to eliminate one staff position when he retires around February of 2020. He reviewed the history of staff positions and suggested that it may be possible to run this program with one program manager and an administrative assistant again once he retires.

6. Discussion regarding location and possible agenda items for the October 2018 NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)

The next NNWPC meeting will be Wednesday, October 3 at 1:30 in the Washoe County Commission Chambers.

Possible agenda items for the next NNWPC meeting include: amendment for the data instincts contract; report from DRI on cloud seeding; report from the SWPCC on their Watershed Management Plan gap analysis.

No action taken.

7. Commission Comments

None

8. Staff Comments

None

9. Public Comment

None

10. Adjournment (For Possible Action)

The meeting was adjourned at 11:42 p.m.

Respectfully submitted by Christine Birmingham.

Approved by:

Michael DeMartini, NNWPC Chair

APPROVED BY COMMISSION IN SESSION ON _____, 2018.

DRAFT

DRAFT - MINUTES
NORTHERN NEVADA WATER PLANNING COMMISSION

Wednesday, October 3, 2018

The regular meeting of the Northern Nevada Water Planning Commission ("NNWPC") was held in the Washoe County Commission Chambers, 1001 East Ninth Street, Reno, Nevada and the Commission conducted the following business:

The meeting was called to order by Chair DeMartini at 1:30 p.m.

1. Roll Call and Determination of Presence of a Quorum

Voting Members Present: Michael DeMartini; Jon Combs; Bill Hauck; John Enloe; John Martini; David Solaro; Mervin Wright; John Zimmerman

Voting Members Absent: Danielle Henderson; Michael Drinkwater; John Flansberg; Mickey Hazelwood

Non-Voting Members Present: Ron Penrose, Thomas Pyeatte

Non-Voting Members Absent: Harry Fahnestock, My-Linh Nguyen, Cindy Turiczek

Staff Members Present: Jim Smitherman; Chris Wessel; John Rhodes, Legal Counsel; and Jennifer Purgitt

2. Public Comment

None

3. Approval of Agenda (For Possible Action)

COMMISSIONER HAUCK MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER SOLARO. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT.

4. Approval of Minutes from the September 5, 2018 Meeting (For Possible Action)

This item was continued to the next meeting.

5. Report on initial tasks to update the Truckee Meadows Watershed Management and Protection Plan for Tributaries to the Truckee River (the "Plan"); discussion and possible recommendation to the Western Regional Water Commission ("WRWC") for approval of a scope of work, and funding in an amount not to exceed \$150,000 from the Regional Water Management Fund ("RWMF"), to continue the Plan update process; and, possible direction to staff - Chris Wessel, WRWC Water Management Planner; and Theresa Jones, PE, Associate Civil Engineer, City of Reno. (For Possible Action)

Chris Wessel, WRWC Water Management Planner, presented the staff report noting that the Truckee Meadows Storm Water Permit Coordinating Committee ("SWPCC") completed a Phase I gap analysis as part of the initial update to the Plan. The current Plan does not include all components of the nine elements required by the Environmental Protection Agency ("EPA") for grant funding under Section 319, the Nonpoint Source Management Program, of the Clean Water Act ("Section 319"). Based on the information identified in the Phase I gap analysis, the SWPCC is requesting funding in the amount of \$150,000 from the RWMF to complete Phase II of the Plan update. The SWPCC approved the hiring of NCE Consulting, Inc., through the City

of Reno, to complete this subsequent phase of the Plan update. Mr. Wessel introduced Theresa Jones, SWPCC Coordinator to give a presentation on the findings of the Phase I gap analysis, and the proposed scope of work to complete Phase II of the Plan update.

Ms. Jones and Debra Lemke, NCE Project Manager, presented the findings of the Phase I gap analysis and the proposed scope of work to complete Phase II of the Plan update.

The gap analysis provides tributary templates, GIS tributary watershed boundaries, data gaps for each watershed, and priorities. The main desired outcomes of the Plan is a prioritized project list. The projects must build on the existing work that has been done and they must be eligible for the 319 funds that are available for EPA approved watershed plans. This effort must integrate and compliment the Integrated Source Water Protection Plan and the One Truckee River program.

This effort has been broken down into five tasks. The first task is project management. Task 2 is to complete the data review and gap analysis. Task 3 is data gathering to fill the gaps. Task 4 is the preparation of a draft 2019 Watershed Plan. Task 5 is to have the final Plan submitted to the Environmental Protection Agency (“EPA”) by June 30, 2020.

Ms. Lemke explained for Chair DeMartini the benefits of the 319 federal funding and clarified that the funding is for non-point source pollution projects.

Ms. Jones confirmed for Commissioner Enloe that the June 30, 2020 timeframe works for the other agencies involved in this effort, including the Nevada Division of Environmental Protection (“NDEP”).

Ms. Jones also confirmed for Commissioner Wright that watershed boundaries would be associated with the boundaries of the tributaries in the Truckee Meadows service area.

Public Comment:

Birgit Widegren, NDEP, spoke in support of this funding to continue with the next phase in the Plan update.

Commissioner Wright discussed the importance of this Plan and the eligibility for funding.

COMMISSIONER ENLOE MADE A MOTION TO RECOMMEND THAT THE WRWC APPROVE THE PROPOSED SCOPE OF WORK FOR PHASE II OF THE PLAN UPDATE, AND FUNDING IN AN AMOUNT NOT TO EXCEED \$150,000 FROM THE RWMF, TO CONTINUE THE PLAN UPDATE PROCESS, SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT.

- 6. Report by the Desert Research Institute (“DRI”) on last winter’s cloud seeding operations for the Truckee River and Lake Tahoe Basins, and alternatives for funding and operations for the upcoming winter; discussion and possible recommendation to the WRWC for approval of a scope of work, and funding in an amount not to exceed \$50,000 from the RWMF, to partially support operations for the upcoming winter; and, possible direction to staff - Chris Wessel, and Frank McDonough, DRI. (For Possible Action)**

Mr. Wessel presented the staff report and explained that since 2009, DRI has conducted its cloud seeding program for the Truckee River and Lake Tahoe Basins (the “Program”) using funds provided by either the Truckee Meadows Water Authority (“TMWA”) or the Truckee River Fund (“TRF”), and the WRWC. At his time, TMWA and the TRF do not anticipate providing funding for cloud seeding operations in the 2018-2019 water year.

Frank McDonough, DRI, gave a presentation on last winter's cloud seeding operations for water year 2017-2018, and the proposed scope of work for the upcoming winter, water year 2018-2019. DRI secured partial funding for the 2018-2019 Program from the State of Nevada during the previous legislative session. State funding will cover the cost of forecasting as well as the operation and maintenance of five of seven existing cloud seeding generators for the upcoming winter.

In anticipation of the available funding, DRI is proposing a scope of work in an amount not to exceed \$50,000 from the RWMF, to support operation and maintenance of the remaining two generators associated with the Program for water year 2018-2019. The WRWC budget for FY 2018-2019 includes \$50,000 for the proposed cloud seeding operations.

COMMISSIONER ENLOE MADE A MOTION TO RECOMMEND THAT WRWC APPROVE THE PROPOSED SCOPE OF WORK, AND FUNDING IN AN AMOUNT NOT TO EXCEED \$50,000, FROM THE RWMF, TO PARTIALLY SUPPORT THE PROGRAM FOR THE 2018-2019 WATER YEAR.

Commissioner Martini commented that he will support the motion since funds have been budgeted for the program this year, but next year will be tough because there are a lot of priorities coming online.

SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED WITH SEVEN (7) IN FAVOR AND ONE (1) OPPOSITION BY COMMISSIONER WRIGHT.

7. Report on the development of outreach strategies, messages, materials and information dissemination methods related to regional effluent management planning (the "Project") provided by Data Instincts Public Outreach Consultants ("Data Instincts"); discussion and possible recommendation to the WRWC for approval of a scope of work, and funding in an amount not to exceed \$100,000 from the RWMF, to continue the Project; and, possible direction to staff - Jim Smitherman, WRWC Water Resources Program Manager. (For Possible Action)

Jim Smitherman, WRWC Water Resources Program Manager, presented the staff report and reported that Data Instincts has performed well relative to the scope of work and has completed the first phase of the Project.

Lydia Peri, Washoe County Engineering and Capital Projects Division, presented information on details of the project focusing on the public outreach component of the feasibility study.

Mr. Smitherman confirmed that this item is budgeted for \$100,000 and it was among the top priorities in the priority setting workshop. NNWPC staff received an email from Reno City Council Member Jenny Brekhus requesting that her comments be made a part of the record. Mr. Smitherman read the letter into the record.

COMMISSIONER SOLARO MADE A MOTION TO RECOMMEND THAT THE WRWC APPROVE THE PROPOSED SCOPE OF WORK, AND FUNDING IN AN AMOUNT NOT TO EXCEED \$100,000 FROM THE RWMF, TO CONTINUE THE PROJECT, SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT

8. Program Manager's Report – Jim Smitherman.

- a. Report on the status of projects and Work Plan supported by the RWMF;
- b. Financial Report on the RWMF.

Mr. Smitherman presented a brief overview of the staff reports included for this agenda item.

9. Discussion regarding location and possible agenda items for the November 2018 NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)

The next NNWPC meeting will be Wednesday, November 7 at 1:30 p.m. in the Washoe County Commission Chambers.

Possible agenda items for the next NNWPC meeting include: priority setting workshop.

No action taken.

10. Commission Comments

Commissioner Enloe reported that TMWA has awarded the construction contract for the Mt. Rose Water Treatment Plant and will be beginning construction in the next couple of weeks.

11. Staff Comments

None

12. Public Comment

None

13. Adjournment (For Possible Action)

The meeting was adjourned at 2:41 p.m.

Respectfully submitted by Christine Birmingham.

Approved by:

Michael DeMartini, NNWPC Chair

APPROVED BY COMMISSION IN SESSION ON _____, 2018.

Northern Nevada Water Planning Commission

STAFF REPORT

DATE: November 1, 2018
TO: Chairman and Members, Northern Nevada Water Planning Commission
FROM: Jim Smitherman, Water Resources Program Manager
SUBJECT: Program Manager's Report

Attached are updated reports for items (a) and (b) for your review.

- a) Report on the status of Projects and Work Plan supported by the RWMF; and
- b) Financial Report on the RWMF.

**Status Report of Projects and Work Plan
Supported by the Regional Water Management Fund**

Funds Ctr/ Project #	Project	Vendor	Orig.PO	Changes	Balance	Percent Complete	Start Date	End Date
WP310101	Water Usage Review Program FY 2017/18	TRUCKEE MEADOWS WATER AUTHORITY	100,000.00	0.00	100,000.00	0%	7/1/2018	9/30/2019
WP310102	Washoe ET Program FY 2018-19	BOARD OF REGENTS/DESERT RESEARCH	10,000.00	0.00	10,000.00	0%	7/1/2018	9/30/2019
WP310203	Advanced Water Treatment Demo FY2016-19	BOARD OF REGENTS, NSHE, obo UNR	203,954.00	-196,989.8	6,964.22	97%	7/1/2017	9/30/2018
WP310206	Nevada Water Innovation Campus FY18/19	BOARD OF REGENTS, NSHE, obo UNR	25,000.00	0.00	25,000.00	0%	7/1/2018	9/30/2019
WP310207	IPR Outreach	DATA INSTINCTS (MARK MILLAN)	25,000.00	18,245.34	6,754.66	73%	4/1/2018	9/30/2018
WP310303	TMeadws Storm Water Quality Prog FY17-18	RENO, CITY OF	262,500.00	0.00	262,500.00	0%	7/1/2018	9/30/2019

-- Indicates contracting in progress or project status being updated.

11/1/2018
 Fund 766
 Report 400/ZF15

**Financial Report on the
 Regional Water Management Fund**

Fiscal Year 2019; Period 5

Accounts	Plan Budget	Actual (Revenue & Expenses)	PO Commit (Remaining PO Balance)	Actual + PO	Available (Budget Minus Actual + PO)	Avail%	PreCommit (PO's Requested)	Available (Budget Minus PO Requisitions)	Avail%
State Grants	40,000.00-				40,000.00-	100-		40,000.00-	100-
* INTERGOVERNMENTAL	40,000.00-				40,000.00-	100-		40,000.00-	100-
Interest-Pooled Inv.	24,279.00-	5,655.92-		5,655.92-	18,623.08-	77-		18,623.08-	77-
RGL Pooled Inv.		225.16-		225.16-	225.16			225.16	
Water Surcharge 1.5%	1,479,124.00-	363,087.60-		363,087.60-	1,116,036.40-	75-		1,116,036.40-	75-
* MISCELLANEOUS	1,503,403.00-	368,968.68-		368,968.68-	1,134,434.32-	75-		1,134,434.32-	75-
** REVENUE	1,543,403.00-	368,968.68-		368,968.68-	1,174,434.32-	76-		1,174,434.32-	76-
Professional Services	903,000.00	23,001.85	401,227.99	424,229.84	478,770.16	53		478,770.16	53
WRWC Staff & Legal	520,920.00	133,789.51	108,000.00	241,789.51	279,130.49	74.06		279,130.49	74.06
Fin Consult Services	8,700.00	8,700.00		8,700.00					
Invest Pool Alloc Ex		294.60		294.60	294.60-			294.60-	
Lobbying Services	1,000.00				1,000.00	100		1,000.00	100
Seminars and Meetings	1,000.00				1,000.00	100		1,000.00	100
Advertising	1,000.00				1,000.00	100		1,000.00	100
Undesignated Budget	20,000.00				20,000.00	100		20,000.00	100
Combined Utilities	400.00				400.00	100		400.00	100
Travel	1,000.00				1,000.00	100		1,000.00	100
Overhead	95,080.00								
** EXPENDITURES	1,552,100.00	183,758.56	509,227.99	692,986.55	859,113.45	55		859,113.45	55
*** Total	8,697.00	185,210.12-	509,227.99	324,017.87	315,320.87-	3,626		315,320.87-	3,626

Northern Nevada Water Planning Commission

STAFF REPORT

DATE: November 1, 2018

TO: Chairman and Members, Northern Nevada Water Planning Commission (“NNWPC”)

FROM: Jim Smitherman, Water Resources Program Manager
Chris Wessel, Water Management Planner

SUBJECT: Workshop to review the priorities, projects and studies listed in the Western Regional Water Commission (“WRWC”) fiscal year (“FY”) 2018-2019 Budget; discussion of priorities for ongoing and future projects and studies, possible recommendation to the WRWC, and possible direction to staff.

SUMMARY

The NNWPC typically holds an annual workshop to identify priorities for the upcoming fiscal year. The priorities relate to the water planning subjects identified in the WRWC Act and in the Regional Water Management Plan, which include water resources, water conservation, wastewater, reclaimed water, storm water and flood control. The purpose of this agenda item is to develop FY 2019-2020 strategic priority recommendations for the WRWC.

In August 2018, the WRWC requested recommendations from the NNWPC for strategic priorities and a meeting schedule to include one or more annual concurrent workshops. The NNWPC responded in September by reaffirming the FY 2018-2019 priorities and recommending a meeting schedule including two concurrent workshops, the first in January to review and discuss annual priority recommendations, and a second in March to review and discuss annual budget recommendations.

Strategic priority recommendations for FY 2019-2020 developed at the NNWPC November 2018 workshop are intended to be reviewed and discussed with the WRWC at a January 2019 concurrent workshop. Staff expects that the January 2019 workshop will provide confirmation of WRWC strategic priorities, policies, goals and objectives for the upcoming year, which will allow the NNWPC and staff to develop the FY 2019-2020 tentative budget, beginning in February 2019.

BACKGROUND

On December 6, 2017, the NNWPC held a workshop to review the projects and studies listed in the WRWC FY 2017-2018 budget and discuss priorities for ongoing and future projects and studies. The outcome of the workshop was the basis for the development of the FY 2018-2019 tentative budget. On September 5, 2018, the WRWC held a workshop and reaffirmed its FY 2018-2019 strategic priorities.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

Staff recommends that the NNWPC accept and approve the results of its November 2018 workshop and priority setting exercise, and direct staff to prepare the results for recommendation to the WRWC at a concurrent workshop in January 2019.

CW:jp

Attachments: *Fiscal Year 2018-2019 NNWPC Priority Ranking Workshop Results*

**Fiscal Year 2018-2019
Priority by Category and Project**

Category/Projects	Total Votes* (T)	Number of Projects (N)	Votes per Project (T/N)
Regional Reclaim Planning	28	6	4.7
<i>Integrated Wastewater and Reclaimed Water Master Planning</i>	9		
<i>Bedell Flat Infiltration Project</i>	5		
<i>Regional Effluent Management Strategy Team</i>	5		
<i>Water Innovations Campus</i>	5		
<i>Advanced Water Treatment Demonstration</i>	2		
<i>Indirect Potable Reuse Planning</i>	2		
Regional Storm Water Planning	25	6	4.2
<i>Integrated Source Water Protection Program</i>	6.5		
<i>NPDES Storm Water Quality Management Program</i>	6		
<i>Storm Water GIS Mapping</i>	5		
<i>Watershed Management Plan Update</i>	3.5		
<i>NPDES Storm Water Permit Update</i>	3		
<i>One Truckee River</i>	1		
Regional Wastewater Planning	14	4	3.5
<i>Regional Wastewater Flow Projections</i>	7		
<i>N & P Reduction in watershed</i>	4		
<i>Modeling for Water Quality Standards and TMDL Compliance</i>	2		
<i>Septic System Mitigation Planning</i>	1		
Regional Water Planning	11	5	2.2
<i>Climate Variability Analysis</i>	6		
<i>TMRPA Sustainability Study</i>	2		
<i>Regional Water Management Plan Update</i>	2		
<i>Regional Plan Update Coordination</i>	1		
<i>NNWPC/WRWC Website Update/GIS Mapping</i>	0		
Regional Flood Planning	7	1	7.0
<i>Flooding From Ditches</i>	7		
Regional Conservation Planning	6	5	1.2
<i>Water Usage Review Program</i>	4		
<i>Washoe ET Project</i>	1		
<i>Certified Landscape Technician Program</i>	1		
<i>Cloud Seeding Monitoring</i>	0		
<i>Cloud Seeding</i>	0		

* Ranking Criteria

**Fiscal Year 2018-2019
Priority by Project**

Projects	Total Votes*
Integrated Wastewater and Reclaimed Water Master Planning	9
Regional Wastewater Flow Projections	7
Flooding From Ditches	7
Integrated Source Water Protection Program	6.5
Climate Variability Data Assessment	6
NPDES Storm Water Quality Management Program	6
Bedell Flat Infiltration Project	5
Regional Effluent Management Strategy Team	5
Water Innovations Campus	5
Storm Water GIS Mapping	5
Water Usage Review Program	4
N & P Reduction in watershed	4
Watershed Management Plan Update	3.5
NPDES Storm Water Permit Update	3
Indirect Potable Reuse Planning	2
Advanced Water Treatment Demonstration	2
Modeling for Water Quality Standards and TMDL Compliance	2
TMRPA Sustainability Study	2
Regional Water Management Plan Update	2
Washoe ET Project	1
Certified Landscape Technician Program	1
One Truckee River	1
Septic System Mitigation Planning	1
Regional Plan Update Coordination	1
Precipitation "Can" Gauge Monitoring	0
Water For the Seasons	0
Cloud Seeding Monitoring	0
Cloud Seeding	0
NNWPC/WRWC Website Update/GIS Mapping	0

* Ranking Criteria