

**DRAFT - MINUTES**  
**NORTHERN NEVADA WATER PLANNING COMMISSION**

**Wednesday, February 6, 2019**

The Northern Nevada Water Planning Commission ("NNWPC") held a regular meeting in the Washoe County Commissioner Chambers, 1001 East Ninth Street, Reno, Nevada and conducted the following business:

The meeting was called to order by Chair DeMartini at 1:30 p.m.

**1. Roll Call and Determination of Presence of a Quorum**

*Voting Members Present:* Michael DeMartini; Jon Combs; Michael Drinkwater; John Flansberg (*present at 1:34 p.m.*); Bill Hauck; Mickey Hazelwood; Danielle Henderson; John Enloe; John Martini; Mervin Wright; John Zimmerman

*Voting Members Absent:* David Solaro

*Non-Voting Members Present:* Thomas Pyeatte, Cindy Turiczek

*Non-Voting Members Absent:* Harry Fahnestock, My-Linh Nguyen, Ron Penrose

*Staff Members Present:* Jim Smitherman; Chris Wessel; John Rhodes, Legal Counsel; and Jennifer Purgitt

**2. Public Comment**

None

**3. Approval of Agenda (For Possible Action)**

COMMISSIONER DRINKWATER MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER ZIMMERMAN. THE MOTION CARRIED UNANIMOUSLY WITH TEN (10) COMMISSIONERS PRESENT.

**4. Approval of Minutes from the August 14, 2018 and November 7, 2018 Meetings (For Possible Action)**

COMMISSIONER ZIMMERMAN MADE A MOTION TO APPROVE THE MINUTES, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH TEN (10) COMMISSIONERS PRESENT.

**5. Report and discussion on annual priority setting, fiscal year ("FY") 2019-2020 budget development process, and timing of concurrent workshops with the Western Regional Water Commission ("WRWC"); and possible direction to staff – Jim Smitherman, Water Resources Program Manager, WRWC. (For Possible Action)**

The postponement of the January WRWC/NNWPC workshop on annual priorities to March 20, 2019, compresses the meeting schedule relative to the required May budget hearing. Staff requested direction regarding two alternatives included in the staff report.

*(Commissioner Flansberg present at 1:34 a.m.)*

COMMISSIONER FLANSBERG MADE A MOTION TO COMBINE THE PRIORITIES AND BUDGET REVIEW WORKSHOPS ON MARCH 20, 2019, SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) COMMISSIONERS PRESENT.

**6. Review and discussion of the current FY 2018-2019 professional services budget, committed and uncommitted funds, and budget priorities including, but not limited to, ditch flooding and closed basin flooding; and possible direction to staff – Jim Smitherman. (For Possible Action)**

The FY 2018-2019 professional services budget status report included in the meeting packet was presented. The status report shows committed and uncommitted funds as of the end of January 2019. There is an uncommitted balance of approximately \$371,890 available for possible reallocation to high priority needs before June 30, 2019.

Commissioner Flansberg provided an update on the Localized Flooding line item. He met last week with Dwayne Smith and a consultant looking at ditches and expects to have a proposal fairly soon.

COMMISSIONER ENLOE MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER FLANSBERG. THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) COMMISSIONERS PRESENT.

**7. Review, discussion, and possible recommendation to the WRWC for funding in an amount not to exceed \$120,000, from the Regional Water Management Fund (“RWMF”), over a three year period, to partially fund a contract for the Nevada Water Innovations Institute (“NWII”) to obtain professional services from a qualified consultant, including project management, for the Regional Category A+ Reclaimed Water Feasibility Study (“OneWater Nevada”); and, possible direction to staff – Jim Smitherman. (For Possible Action)**

Recent and upcoming changes in the Regional Effluent Management Team (“REMT”) participants have raised issues concerning continuity of leadership, and project management going forward. The NWII shares the REMT’s concerns and has requested local governing bodies, and the NWII Board of Advisors, to each consider providing partial funding for a contract to obtain professional services from a qualified consultant, for a period of three years, to provide for continuity of OneWater Nevada leadership and project management. The anticipated scope of work and budget are included with the staff report.

Staff proposes that the NNWPC forward a recommendation to the WRWC for approval of the NWII Proposal, and funding in an amount not to exceed \$120,000 from the RWMF for FY 2018–2019 through FY 2021-2022, (March 2019 through February 2022), to partially fund the proposal.

COMMISSIONER ENLOE MADE A MOTION TO DIRECT STAFF TO FORWARD A RECOMMENDATION TO THE WRWC FOR APPROVAL OF THE NWII PROPOSAL, AND FUNDING IN AN AMOUNT NOT TO EXCEED \$120,000 FROM THE RWMF FOR FY 2018-2019 THROUGH FY 2021-2022, SECONDED BY COMMISSIONER FLANSBERG.

Commissioner Flansberg discussed his support for this item stating that he sees this as being one of the higher priorities we have right now for the City of Reno and Washoe County. It is a fairly critical piece not only in the direction we want to go with this but also in being able to seek out grants and other funding sources.

THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) COMMISSIONERS PRESENT.

**8. Program Manager’s Report – Jim Smitherman.**

- a. Report on the status of projects and Work Plan supported by the RWMF;

b. Financial Report on the RWMF.

Mr. Smitherman presented a brief overview of the staff reports included for this agenda item.

**9. Discussion regarding location and possible agenda items for the March 2019 NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)**

The next regularly scheduled NNWPC meeting date is Wednesday, March 6, 2019. Agenda items will include a review of the draft tentative budget and a status report on the Regional Effluent Management Guidance document.

The next meeting scheduled will be a workshop with the WRWC on March 20, 2019.

Commissioner Flansberg requested that the March 6 meeting agenda include a status update from the NWII on the nitrogen removal project.

COMMISSIONER FLANSBERG MADE A MOTION TO SCHEDULE THE REGULAR MARCH 6 MEETING WITH THE AGENDA ITEMS THAT HAVE BEEN IDENTIFIED, SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH ELEVEN (11) COMMISSIONERS PRESENT.

**10. Commission Comments**

None

**11. Staff Comments**

None

**12. Public Comment**

None

**13. Adjournment (For Possible Action)**

The meeting was adjourned at 1:56 p.m.

Respectfully submitted by Christine Birmingham.

Approved by:

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NNWPC Chair

APPROVED BY COMMISSION IN SESSION ON \_\_\_\_\_, 2019.