

**DRAFT - MINUTES**  
**NORTHERN NEVADA WATER PLANNING COMMISSION**

**Wednesday, February 5, 2020**

The Northern Nevada Water Planning Commission ("NNWPC") held a regular meeting on Wednesday, February 5, 2020, at the Washoe County Commissioner Chambers, 1001 East Ninth Street, Reno, Nevada, and conducted the following business.

The meeting was called to order by Chair Wright at 1:32 p.m.

**1. Roll Call and Determination of Presence of a Quorum**

*Voting Members Present:* Jon Combs; Michael Drinkwater; John Enloe; John Flansberg; Bill Hauck; Mickey Hazelwood; Michael Widmer; Mervin Wright; John Zimmerman

*Voting Members Absent:* Danielle Henderson; John Martini; David Solaro

*Non-Voting Members Present:* Cindy Turiczek; Ron Penrose

*Non-Voting Members Absent:* Harry Fahnestock; My-Linh Nguyen; Thomas Pyeatte

*Staff Members Present:* Jim Smitherman; Chris Wessel; Michael Pagni, Legal Counsel; and Donna Fagan

**2. Public Comment**

None

**3. Approval of Agenda (For Possible Action)**

COMMISSIONER FLANSBERG MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

**4. Approval of Minutes from the November 6, and December 4, 2019 Meetings (For Possible Action)**

COMMISSIONER ZIMMERMAN MADE A MOTION TO APPROVE THE NOVEMBER 6, 2019 MEETING MINUTES, SECONDED BY COMMISSIONER HAUCK. THE MOTION CARRIED WITH EIGHT (8) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER FLANSBERG.

COMMISSIONER DRINKWATER MADE A MOTION TO APPROVE THE DECEMBER 4, 2019 MEETING MINUTES, SECONDED BY COMMISSIONER ZIMMERMAN. THE MOTION CARRIED WITH EIGHT (8) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER FLANSBERG.

**5. Review of the draft fiscal year 2020-2021 Western Regional Water Commission ("WRWC") tentative budget, discussion and possible direction to staff, and possible recommendation to the WRWC to approve the tentative budget – Chris Wessel, WRWC Water Management Planner and Jim Smitherman, WRWC Water Resources Program Manager. (For Possible Action)**

Chris Wessel, WRWC Water Management Planner, presented the staff report on the draft budget. The fiscal year 2020-2021 draft tentative budget projects \$1,636,784 in revenue, approximately \$2,603,190 in expenses, and an ending cash balance of approximately \$341,419. Budget expenses

include a maximum of \$2,020,986 for WRWC work plan activities, \$582,204 for three full time staff and legal services, and various routine operating expenses in the amount of \$47,000.

Mr. Wessel answered questions from commissioners regarding the draft budget.

Commissioner Drinkwater requested information on the potential investment with One Truckee River.

Jim Smitherman, WRWC Water Resources Program Manager, explained discussions that have taken place so far with One Truckee River and noted that the Truckee Meadows Water Authority (TMWA) has been supportive through the Truckee River Fund. The funds would go toward implementing the Truckee River Management Plan and that topic received quite a few votes at the NNWPC priority setting workshop.

Commissioner Enloe stated the \$40,000 identified in the budget for the Bedell Flat Infiltration Project can be eliminated because it has been determined that project site is not feasible for the intended purpose.

Commissioner Flansberg stated he is in favor of the draft budget as outlined with the understanding that a One Truckee River contract will come before the NNWPC. He also recommended moving the \$40,000 for Bedell Flat Infiltration to the contingency fund.

Public Comment:

Michael DeMartini expressed concern that domestic well owners did not have a representative to vote when budgetary items were discussed. He asked that the public comments made by the domestic well owner thought to be the representative at that time be included in the record that is forwarded to the WRWC.

COMMISSIONER FLANSBERG MADE A MOTION TO RECOMMEND THE WRWC APPROVE THE TENTATIVE BUDGET INCLUDING DIRECTION TO MOVE THE \$40,000.00 FOR BEDELL FLATS INFILTRATION TO THE CONTINGENCY FUND, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

**6. Discussion concerning the Comprehensive Regional Water Management Plan (“RWMP”) 2021 update, and possible direction to staff – Jim Smitherman and Chris Wessel. (For Possible Action)**

Mr. Wessel presented the staff report including a revised high-level outline of tasks anticipated by staff to accomplish the 2021 update to the RWMP. Due to the expanded efforts involving wastewater effluent management and storm water management, staff is recommending that Chapter 4 be split into two chapters: Chapter 4 Wastewater and Effluent Management and Chapter 5 Storm Water and Water Quality. Staff anticipates that a complete draft of the RWMP 2021 update can be developed by the January 1, 2021, statutory deadline for completion of the review.

Commissioner Enloe mentioned the discussion regarding the plan update at the last WRWC meeting and asked about the process moving this forward.

Mr. Smitherman explained that at a minimum what staff will do for the new chapter is describe what we understand right now. Staff has discussed going to one of the consulting firms in town that has flood control expertise to get some alternatives from them.

Commissioner Flansberg stated there has been some movement on the closed basins and some changes proposed for the Regional Drainage Manual that could be added into the Regional Water

Management Plan. He also expressed support for the staff recommendation to use separate chapters for wastewater effluent management and storm water management.

COMMISSIONER FLANSBERG MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER ZIMMERMAN. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

**7. Review of WRWC Resolution Number 5, Adopting Facility Conformance Review Procedures, dated April 16, 2014, discussion and possible direction to staff, and possible recommendation to the WRWC – Jim Smitherman. (For Possible Action)**

Jim Smitherman, WRWC Water Resources Program Manager, presented the staff report. After discussion with NNWPC/WRWC legal counsel, staff believes that it may be appropriate for the NNWPC to recommend to the WRWC some revisions to the conformance review procedures. The staff report includes information regarding proposed changes.

Public Comment:

Michael DeMartini read a letter into the record in support of the need to review the conformance review procedures.

COMMISSIONER DRINKWATER MADE A MOTION TO DIRECT STAFF TO REVIEW THE PROCEDURES FOR CONFORMANCE REVIEW AND TO BRING FORWARD AT A FUTURE MEETING RECOMMENDATIONS FOR CHANGES TO THOSE PROCEDURES, SECONDED BY COMMISSIONER ENLOE. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

**8. Program Manager's Report – Jim Smitherman.**

- a. Report on the status of projects and Work Plan supported by the RWMF;
- b. Financial Report on the RWMF.

Mr. Smitherman presented information included in the regular Program Manager's reports.

**9. Discussion regarding location and possible agenda items for the March 2020 NNWPC meeting, and other future meetings, and possible direction to staff – Jim Smitherman. (For Possible Action)**

COMMISSIONER FLANSBERG MADE A MOTION TO CANCEL THE MARCH 4, 2020 NNWPC MEETING AND SCHEDULE A JOINT MEETING WITH THE WRWC ON MARCH 18, 2020, SECONDED BY COMMISSIONER DRINKWATER. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

**10. Commission Comments**

Commissioner Flansberg announced the bid for the expansion of the Reno/Stead Water Reclamation Facility was sent out last Friday and responses are expected in March. He also announced the Swan Lake dewatering pipeline is complete and power is expected to be in place so the pumps can be tested in about 30 days.

**11. Staff Comments**

Mr. Smitherman announced his retirement is scheduled for an effective date of May 23, 2020.

**12. Public Comment**

None

**13. Adjournment (For Possible Action)**

The meeting was adjourned at 2:19 p.m.

Respectfully submitted by Christine Birmingham.

Approved by:

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Mervin Wright, NNWPC Chair

**APPROVED BY COMMISSION IN SESSION ON \_\_\_\_\_, 2020.**

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